

North Bromyard Group Parish Council

MINUTES OF NORTH BROMYARD GROUP ANNUAL PARISH COUNCIL MEETING Held on Tuesday, 3rd May 2016 in Upper Sapey Village Hall after the conclusion of the Annual Parish Meeting

1. Election of Chairman

On the proposal of Cllr Coldicott and seconded by Cllr Richards; Cllr Wheeler was voted in as Chairman with all in favour

2. Election of Vice-Chairman

On the proposal of Cllr Wheeler and seconded by Cllr Richards; Cllr Wilks was voted in as Vice-Chairman with all in favour

3. Apologies

Cllr E Carpenter and Cllr A Dennis

4. Declarations of Interest

Agenda Item 10 - Cllr Wilks

5. Minutes of March Parish Council meeting

The minutes of the March Parish Council Meeting were approved as a true record on the proposal of Cllr Wilks; seconded by Cllr Coldicott with all in favour

6. Matters Arising

6.1.1 Addenbrooke Court - Cllr Shaw confirmed that WM Housing (Nexus, Kemble) would arrange for the parking area to be cleared of moss & leaf debris and prune back smaller trees. They will also clear the gutters and stain the picket fence. Western Power will cut back branches from a tree close to power lines. Other large trees will have to be pruned at the Charities' expense.

6.1.2 Approved £160 +vat for the cost of a notice board for Upper Sapey as provided by Cllr Wilks, on the proposal of Cllr Coldicott and seconded by Cllr Wheeler with all in favour
It was agreed to discuss the replacement of the noticeboard at Edwin Loach at the end of the summer.

6.1.3 Clerk reported that Anthony Bush, Hereford liaison officer for parish councils, recommended that we should join either HALC or SLCC as he is unable to give us any legal advice.
It was agreed to join SLCC for 12 months at a cost of £70.00, on the proposal of Cllr Wilks & seconded by Cllr Wheeler with all in favour

7. Code of Conduct

7.1.1 It was unanimously agreed to adopt the proposed code of conduct.

8. Finance

8.1.1 It was unanimously agreed to adopt the current financial regulations

8.1.2 The 2015/16 accounts were approved on the proposal of Cllr Civil and seconded by Cllr Wilks with all in favour and the annual return was completed and signed by the chairman

8.1.3 Approved payment of internal auditors invoice for £75.00 on the proposal of Cllr Wilks and seconded by Cllr Wheeler with all in favour

8.1.4 Approved payment of Clerks salary & expenses of £341.48 for April and May 2016 on the proposal by Cllr Wilks and seconded by Cllr Wheeler with all in favour

8.1.5 The lengthsman did not present an invoice for work completed in April – carried forward to July agenda

9. Planning

9.1 Decisions

9.1.1 P160320/F Lower Thrift Farm, Clifton-on-Teme, Worcester, Herefordshire. WR6 6EF
Extension to existing barn.

Applicant Mr Harvey Richards

Planning Permission – Granted with conditions. **Noted**

9.1.2 P160271 – Sapey Golf Club, Upper Sapey, Worcester. WR6 6XT

Non-material amendment to permission DCNC2006/2165/F (erection of 4 holiday chalets) - amendment to vary the design of cabin nos. 1, 3 and 4.

Applicant Mr S Preece – Granted with conditions. **Noted**

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9.1.3 P160272 - Sapey Golf Club, Upper Sapey, Worcester. WR6 6XT
Variation of condition 3 of permission DCNC2006/2165/F (erection of 4 holiday chalets) – permission to vary the occupancy conditions. Applicant Mr S Preece
Planning permission – Granted with conditions. **Noted**

9.1.4 P160273 - Sapey Golf Club, Upper Sapey, Worcester. WR6 6XT
Change of use of Chalet no. 3 from a footgolf facilities building to holiday accommodation.
Applicant Mr S Preece. Planning permission – Granted with conditions. **Noted**

10. Lengthsman and P3 Scheme

10.1.1 On the proposal of Cllr Wheeler & seconded by Cllr Richards all were in favour to the signing of the Balfour Beatty Parish Lengthsman and Parish Paths Partnership Scheme Contract for 2016/17.

10.1.2 It was agreed that the lengthsman would clear visibility splays and any work as necessary during May, June & July

Cllr Harris reported that a parishioner requested that the height of the hedge opposite the Lodge at Tedstone Delamere was causing a visibility problem. It was felt this was not a job for the lengthsman. Cllr Shaw would check to see if he felt it was a highways problem and report back to the clerk

11. Highways

11.1.1 Cllr Civil reported that the previously reported pothole situated on the Tedstone Delamere road, past the Lodge on the approach to the incline towards Red Hill (by the Butts) is now 9-10 inches deep and is a danger to vehicles. Clerk to report again

Cllr Civil also reported that the pot holes outside the dog kennels in Tedstone Delamere are still there. Clerk to re-report

12. Risk Management Policy

12.1.1 It was unanimously agreed to adopt the proposed Risk Management Policy

13. Ward Councillors Report

Cllr Shaw reported that several meetings are taking place discussing the possibility of amalgamating HCC with one or more authority. This is due to the finance issue and future government funding. Talks will continue over the next few months, or more and Cllr Shaw will keep us informed.

The first refugee families (20) will be arriving in Hereford in September this year.

The rector from Greater Whitbourne will be leaving at the end of July.

A resident of Saltmarshe Castle spoke to Cllr Richards saying that well over 400 caravans are now on site and he felt that no trees are safe.

Cllr Shaw agreed to speak to Andrew Cunningham and report back.

The signs at Saltmarshe are under enforcement this means that they will be removed or that, more likely, planning permission will be sought

14 Correspondence

14.1.1 It was noted that there will be a mobile post office in Lockhill, Upper Sapey from 3 – 4 every Tuesday

14.1.2 BB are withdrawing their financial support for Supply of material for Works on Public Rights of Way

15 Parish Matters and future agenda items.

15.1.1 An invoice from Ken Nason for design and upkeep of our website arrived too late for approval at this meeting, this will be put on the agenda for July

15.1.2 Copies of our standing orders have been distributed. Approval for adoption will be on July's agenda.

16. Date of Next Meeting

16.1.1 The next meeting is scheduled for Tuesday 26th July at 8.00pm in Saltmarshe and District Hall

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