

North Bromyard Group Parish Council

MINUTES OF NORTH BROMYARD GROUP EXTRA-ORDINARY PLNNING MEETING Held on Tuesday, 25th July 2017 in Saltmarshe & District Hall

Attendees: Cllrs – H Richards - HR; K Harris - KH; A Yarnold - AY; R Wilks - RW;
A Dennis - AD; E Carpenter – EC; R Coldicott - RC and J Wheeler - JW
Ward Councillor: N Shaw - NS
Footpath officer: Tom Fisher - TF
Parish Clerk: A Gardner
Members of the public: 3

1. **Apologies:** None

2. **Declaration of Interest:**
Cllr Wilks – agenda item 9

Democratic Period/Public Time –

Parishioner Joan Berwick talked about her concerns and that of her neighbours about the increase of traffic by the Baiting House, Upper Sapey. Mrs Berwick showed a video, maps & photos. It was agreed that the clerk would report her concerns to BB and request that the white lines on that stretch of road should be repainted. NS explained recent survey details & historic facts and agreed to request a new traffic survey (could take up to 6 years); slow signs & white lines in the vicinity.

3. **Minutes of Annual Parish meeting and Annual Parish Council meeting held on May 16th 2017 at Upper Sapey Village Hall**

On the proposal by RW & seconded by RC, all were in favour of accepting both minutes as a true record of the meetings.

4. **Minutes of planning meeting held on June 13th 2017 at Upper Sapey Village Hall**

On the proposal by RW & seconded by EC, all were in favour of accepting the minutes as a true record of the meeting.

5. Matters Arising

5.1.1 Noted that the Birmingham Velo cycle race has been re-routed

5.1.2 AY has agreed to donate paint for the Defib phone box at Sapey Common. The clerk will price up new signs for the old phone box. Councillors unanimously agreed that it should be painted green. Clerk to advise Lynsey Aston accordingly.

5.1.3 Road signs for Sabrina Way have been ordered and waiting for a date for RW to collect.

6. Highways

6.1.1 The clerk has not heard from BB re: crossroads at Upper Sapey. Another serious RTA there today. Clerk will chase up & NS will chase up highways too.

6.1.2 RW reported serious (50) pot holes in Church Lane, Upper Sapey. BB are aware of existing problems in this area & keep promising to address the issue, but fail to achieve anything. Clerk to re-report & NS to follow up

7. Finance

7.1.1 Unanimously approved payments as previously circulated, at the proposal of RC & sec. by RW.

7.1.2 Noted Bank Statements: Current a/c: £5,317.89; Reserve a/c: £1,334.63 as at 31.06.17

7.1.3 Reviewed quarterly accounts

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7.1.4 RW will bring March 2017 accounts to the September PC meeting, It was decided to review future accounts for Upper Sapey Village Hall in May 2018 (completed in March) & Saltmarshe & District Hall in January 2018(complete in September).

8. Planning

8.1 Applications

8.1.1 P172155 – Land at Hill Cross Farm, Tedstone Delamere, Bromyard. HR7 4PR
Change of use of small area of land from Paddock to residential curtilage and use of existing log cabin as a holiday let.

Applicants: Mr & Mrs T Wake. Planning permission.

It was unanimously agreed not to support this application because a request for listed building consent had not been applied for.

8.1.2 P172251 – Gatehouse Farm, Tedstone Delamere, Bromyard. HR7 4PU

Proposed conservatory extension onto side elevation.

Applicant: Mr Boughton. Full Householder

It was unanimously agreed to support this application.

8.1.3 P172252 – Gatehouse Farm, Tedstone Delamere, Bromyard. HR7 4PU

Proposed conservatory extension onto side elevation.

Applicant: Mr Boughton. Listed Building Consent

It was unanimously agreed to support this application.

8.2 Decisions

8.2.1 Noted P170450. Three Gates, Tedstone Wafre. Bromyard. HR7 4PZ

Applicant Mr B Thomas. Listed Building Consent **Granted**

8.2.2 Noted P171099. Trogge, High lane, Tedstone Wafre, Bromyard. HR7 4PP.

Applicant: Mrs Dana Todhunter. Planning permission **Granted**

8.2.3 Noted P171067 – The Forge, Delamere road, Tedstone Delamere, Bromyard. HR7 4PR

Applicant: Mrs Christine Morris Planning Permission **Granted**

8.2.4 Noted P171134 – Beauty Bank, Tedstone Wafre, Bromyard. HR7 4PX

Applicant: Mr Ian Harris Certificate of Lawfulness **Approved**

8.2.5 Noted P171962 – Land at Aytons Heath Barn, Clifton on Teme, Worcestershire

Applicant Mr B Yarnold Hedgerow removal **Retention Notice Issued**

8.2.6 Noted P171707 – The Barn, Green Farm, Tedstone Wafre, Bromyard. HR7 4PP

Applicant Mr C Haywood Prior Approval **Prior Approval is not required**

8.3 EC provided documentation confirming retrospective planning permission would be submitted to HCC this week in respect of the building work at Templewood House, Sapey Common.

9. Lengthsman and P3 Scheme

9.1.1 Noted receipt of lengthsman contract, signed by BB, for 2017-18

9.1.2 Agreed the lengthsman should cut back hedge growth from road signs throughout the parishes; clear visibility splays, etc. and any urgent work necessary.

TF will discuss replacement foot/traffic bridge on the Steeples property (EL6) with BB and report back at the September meeting.

RW & TF will check a reported dangerous hole by bridleway at Ridge Farm and Poswick Farm and report back at the September meeting.

10. Code of conduct.

10.1.1 Unanimously agreed to adopt HCC's revised Code of Conduct Section 5 part 2, as previously distributed.

10.1.2 It was agreed that the clerk will attend a code of conduct training for clerks when new dates are made available by HCC.

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11. Ward Councillor's Report

HCC expect an over spend of £1.3 million on children's services and £.0.5 million on adult services.

NS requests that parish council respond to the budget consultation, to lobby for the P3 scheme to remain in particular.

HCC encourages cycle events – Tour of the UK going through the county later this year.

NS will have the added responsibility for houses as from September 2017.

Court date for HCC v Saltmarshe Caravan Park (signage postponed until 26th Oct 2017).

TPO's for trees at Saltmarshe Caravan Park to be signed this week.

12. Correspondence

12.1.1 Noted receipt of letter of thanks from Kathleen Harris in respect of the donation towards the defibrillator for Saltmarshe & District Hall

12.1.2 Noted receipt notification of the Herefordshire Council Budget Meeting and Consultation which runs until 30th September 2017 – clerk to complete on behalf of the council.

12.1.3 Noted car park charges for WVT community hospitals

12.1.4 Noted reminder that the Rural Areas Site Allocations Development Plan Document – Issues and Options Consultation finishes on the 28th July (52 page document)

12.1.5 Noted Annual fire report received from Hereford & Worcester fire authority (58 page document)

13. Parish Matters and future agenda items

13.1.1 Councillor Wilks mentioned his concern about the new signs at Sapey golf Club – NS to investigate and report back to next meeting

14. Date of next meeting

14.1.1 Next meeting on Tuesday 3rd October at 8.00pm in Upper Sapey Village Hall, as previously agreed.

The meeting closed at 9.35 pm