

North Bromyard Group Parish Council

MINUTES OF NORTH BROMYARD GROUP PARISH COUNCIL MEETING Held on Tuesday, 27th March 2018 in Saltmarshe & District Hall

Attendees: Cllrs: K Harris-KH; A Yarnold-AY; R Wilks-RW; E Carpenter- EC; R Coldicott-RC & Chairman J Wheeler-JW
Ward Councillor N Shaw - NS
Parish Clerk: A Gardner
Members of the public: 1

1. **Apologies:** A Dennis – Illness; H Richards – Work; Footpath Officer: Tom Fisher - holiday
2. **Declaration of Interest:**
Cllr Wilks – Agenda Items 6.1.1 and 81.1; Cllr Carpenter Item 6.1.1 and Cllr Yarnold Item 6.1.1
Democratic Period/Public Time – A parishioner requested a mirror and concealed entrance signs for her property. The clerk will contact Balfour Beatty.
3. **Minutes of the Parish Council meeting held on January 23rd 2018 at Upper Sapey Village Hall**
It was unanimously agreed that the November minutes are a true record of the meeting (EC/RW)
4. **Matters Arising**
 - 4.1.1 The clerk talked about her training session on the new Data Protection Act which becomes law in May. She will produce documents for approval at the May Annual Parish Council Meeting
5. **Highways**
 - 5.1.1 Noted
 - 5.1.2 The clerk to arrange for the locality steward to drive around our parishes with the lengthsman
 - 5.1.3 The following issues were reported, the clerk is instructed to report all to BB
Replace smashed grit bin at the top of Thrift Bank (HR)
Repair kerb at Sapey Crossroads (RW)
RW will produce a list of all damaged grit bins, within the parish, to Clerk who will pass the info on to BB
Broken storm water manhole cover, 20 metres passed the kennels at Tedstone toward Tipton Hall (KH)
A 50 metre stretch in front of the kennels at Tedstone needs re-tarmacking (RW)
The underground water pipe in Church Lane, Upper Sapey has still not been repaired. (RW)
The Chevron sign at Lockhill/New House Nurseries needs to be re-erected. (RW)
The stretch of road between Wolferlow House & Stoke Bliss (U65007) needs to be re-tarmacked (JW)
6. **Finance**
 - 6.1.1 Approved payments as previously circulated (RC/JW)
 - 6.1.2 Noted Bank Statements: Current a/c: £6,035.77: Reserve a/c: £1,334.88
 - 6.1.3 Agreed to ask R Davies to audit the 2017/18 accounts
7. **Planning**
 - 7.1 **Applications**
 - 7.1.1 P180449 – Oakhill House, the Manors of Shelsley, Clifton Upon Teme. WR6 6ED
Single storey extension. Applicant: Mr M Butler. Full Householder
Council support this application
 - 7.2 **Decisions**
 - 7.2.1 P174430 – 2 Thrift Court, Clifton on Teme, Worcester. WR6 6EF **APPROVED WITH CONDITIONS**
 - 7.2.2 P174606 – The Old Rectory, Lockhill, Upper Sapey, Worcester. WR6 6XR
APPROVED WITH CONDITIONS
 - 7.2.3 P174149 – Land at Garden Cottage, Tedstone Delamere, Bromyard. **APPROVED WITH CONDITIONS**
 - 7.2.4 P174673 – Adamswood Farm. Upper Sapey, Worcester. WR6 6EZ **APPROVED WITH CONDITIONS**
 - 7.2.5 P174674 – Adamswood Farm. Upper Sapey, Worcester. WR6 6EZ **APPROVED WITH CONDITIONS**
8. **Lengthsman and P3 Scheme**
 - 8.1.1 Agreed work for Lengthsman: Jet pipes by kennels in Tedstone Delamere; Clear Gullies in Wolferlow; Re-site a grit bin in Tedstone Delamere and any other work as necessary.
RW will talk to the footpath officer about P3 duties and about monitoring the footbridge at 40 Acres Farm.

North Bromyard Group Parish Council

8.1.2 NS to clarify responsibilities for footpaths, etc.

8.1.3 Clerk to seek advice for a code of conduct matter to be resolved re: contracting a councillor as a lengthsman

9. Ward Councillor's Report

9.1.1 Cllr Shaw reported that additional funds have been made available to fix potholes in Herefordshire. There has been an 84% rise in "Cat 1" potholes in the last 3 months. BB plan to hire a jetting machine for use in the county.

10 Correspondence

10.1.1 Noted email received from JACS UK Ltd.

10.1.2 Noted email received requesting financial support from individual Councillor's towards the personal legal costs of a judicial review.

10.1.3 Noted Travellers Sites DPD submission for examination.

10.1.4 Noted email received from a parishioner requesting for crash barrier or something similar on B4203 following an accident in January. Awaiting response from BB.

10.1.5 Noted Hereford Heartstart are running courses.

10.1.6 Noted email from parishioner stating concern re noise from motor cycle events in Upper Sapey. Cllr Shaw will send the clerk the licensing restrictions for such events, who will then forward the document to the landowner and complainant. Cllr Carpenter agreed to log these events and the clerk will ask the complainant to complete a log too.

11. Parish Matters and future agenda items

None

12. Date for next meeting

12.1.1 The Annual Parish meeting and Annual Parish Council meetings will be Tuesday 8th May 2018 at 8.00pm in Upper Sapey Village Hall.