

# North Bromyard Group Parish Council

## AGENDA

**To Members of North Bromyard Group Parish Council:**

**There will be a postponed meeting on Tuesday 3<sup>rd</sup> August 2021 at 7.30pm to be held at Saltmarshe & District Village Hall.**

1. Apologies for absence.
2. Declarations of Interest.
3. Approval of the Minutes of the Parish Council Meeting on 25<sup>th</sup> May 2021. Minutes of the Annual Parish Meeting held 25<sup>th</sup> May to be noted.
4. Matters arising if not itemised on this agenda.
5. Planning Matters -
  - 5.1 Applications for consideration / responses made –
    - 212147FH & 212148L - Hill Cross Barn, Delamere Road, Tedstone Delamere HR7 4PR - New single storey extension and minor alterations. (Response required by 4/8/21)
    - 211701 – South Batch Farm, Upper Sapey WR6 6XT – proposed siting of two holiday lodges – Objection submitted 25/6/21.
    - 211693L – Upper Farmhouse, Wolferlow HR7 4QA – proposed replacement of 16 existing timber windows – No objections returned 24/6/21.
    - 211504 – Thrift House, Clifton-upon-Teme WR6 6EF – single storey extension in courtyard area – No objections returned 15/6/21.
    - 203817 – Saltmarshe Caravan Park, Tedstone Wafre HR7 4PN – appeal lodged re refusal to issue a Certificate of Lawful Use – representations to be submitted by 17th August.
  - 5.2 Decisions and notifications –
    - 211050 – Three Gates, Tedstone Wafre HR7 4PZ – approval of details reserved by condition – Condition 3 discharged re joinery works, elevations of joinery items on drawings, colour scheme and surface finish.
    - 212004 – The Lairage, Upper House Farm, Wolferlow HR7 4QA – Certificate of Lawful Use granted for existing use as a single dwelling house.
    - 211701 - South Batch Farm, Upper Sapey WR6 6XT – proposed siting of two holiday lodges – application withdrawn.
6. Financial & Governance Matters Payments for approval –
  - Clerks' salary £316.02 / Clerks expenses £30.60 mileage, £24.05 BT.
  - Clerk's home/office fee Q1 - £60.00
  - Clerk reimbursement - payroll preparation to end Q1 - £60.00
  - HMRC Q1 PAYE - £75.60
  - Upper Sapey Church afternoon tea event - £200.00 donation agreed.
  - Glasdon UK Limited – new litter bin - £222.41 (delivery awaited)
  
  - Request for donation to Upper Sapey Village Hall - £1000.00 (£500 each for years 2020 & 2021)
  - Request for donation to Saltmarshe & District Village Hall - £1000.00 (£500 each for years 2020 & 2021)

Clerk: Michelle Alexander, Guestwick, Suckley WR6 5EH  
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- Bank balances to 5<sup>th</sup> July 2021:  
Current a/c £22706.46; Business Reserve a/c £3010.60.
7. Lengthsman and P3 Scheme
    - To request future tasks and discuss any outstanding matters.
  8. Highways Matters: Any matters to be notified to Hfds Council or discussed.
  9. Ward Councillors Report – Cllr N. Shaw – updates to be circulated as required.
  10. Correspondence Received:
    - West Mercia Police Local Policing Charter – Clerk
    - Hfds Council – Leaders Newsletter (as circulated)
  11. Councillor Reports on Parish Matters and Requests for Future Agenda Items – to be sent to the Clerk or circulated to Councillors as appropriate.

**Date of next meeting: Tuesday 28<sup>th</sup> September 2021 at 7.30 pm at Upper Sapey Village Hall**