

North Bromyard Group Parish Council

AGENDA

To Members of North Bromyard Group Parish Council:

There will be a meeting on Tuesday 22nd March 2022 at 7.30pm to be held at Saltmarshe & District Village Hall.

1. Apologies for absence.
2. Declarations of Interest.
3. Approval of the Minutes of the Parish Council Meeting on 25th January 2022 and matters arising if not itemised on this agenda.

The meeting may be suspended at this point to allow members of the Public to address the Council.

4. Upper Sapey Crossroads – ongoing safety concerns.
5. Planning Matters -
 - 5.1 Applications for consideration / considered prior to the meeting –
 - 214225 – Land west of B4203 Church Lane junction, Upper Sapey – proposed extension to the existing sewage treatment site by moving the current odour plant west, with the addition of new kit, and realignment of the access road.
 - 220097 – Line House, Tedstone Delamere HR7 4PT – proposed side extension to farmhouse providing accessible accommodation.

5.2 Decisions and Notifications –

6. Financial & Governance Matters

6.1 Payments for approval –

- Clerks' salary £316.02
- Clerks' salary award 2021-22 (backdated to 1st April 2021)
- Clerk's expenses £21.60 mileage / £32.83 BT
- HMRC PAYE Q4 + backpay (amount tbc)
- Print-Serve Limited payroll fee and end of year HMRC submission - £210.00
- Upper Sapey PCC Xmas Fair 2021 £200.00 (retrospective)
- Edvin Loach & Tedstone Wafre PCC harvest lunch £88.82 (retrospective)
- Glasdon UK Limited waste bin £243.49 (retrospective)
- Zurich Municipal Insurance policy renewal £167.44 (retrospective)

6.4 Bank balances to 5th March 2022: Current a/c £23,144.48; Business Reserve a/c £3010.80.

6.5 Edvin Ralph Parish Councillor co-option update

6.6 Annual Parish Meeting 2022 – 24th May at 7pm

7. Lengthsman and P3 Scheme

- 2022-23 approval to continue the scheme with Hfcs Council
- To request future tasks and discuss any outstanding matters.

8. Highways Matters: Any matters to be notified to Hfds Council or discussed.
 - High Lane – farm traffic triangular signage update
 - High Lane – resident concerns re traffic speed (Tedstone Wafre)
 - Upper Sapey - white gates update
 - Upper Sapey – Traffic Regulation Order update
 - U65018 Emergency Closure for repairs (by Steeples Farm)
9. Ward Councillors Report – Cllr N. Shaw – updates to be circulated as required.
10. Correspondence: Queens Platinum Jubilee events June 2022
11. Councillor reports on parish matters and requests for future agenda Items – to be sent to the Clerk or circulated to Councillors as appropriate.

**Date of next meeting:
Tuesday 24th May 2022 at 7.30pm at Upper Sapey Village Hall**