

# North Bromyard Group Parish Council

## AGENDA

**To Members of North Bromyard Group Parish Council:**

**There will be a meeting on Tuesday 25<sup>th</sup> January 2022 at 7.30pm to be held at Upper Sapey Village Hall.**

1. Apologies for absence.
2. Declarations of Interest.
- 2a. Councillor co-option to fill a current vacancy – K. Shrubbs, Glebe Farm, Tedstone Delamere.
3. Approval of the Minutes of the Parish Council Meeting on 23<sup>rd</sup> November 2021 and matters arising if not itemised on this agenda.
4. Upper Sapey Crossroads – ongoing safety concerns.
5. Planning Matters -
  - 5.1 Applications for consideration –
    - 214183 – Hopelands, Edvin Loach, HR7 4PW – certificate of lawfulness (CLEUD) for the existing use as a dwelling house in breach of cond. 2 of permission MH238/82.
  - 5.2 Decisions and Notifications –
    - 210439 – planning permission for installation of a WPL diamond wastewater treatment plant with discharge to a soakaway drainage field at Horners Barn, adjacent to Whitbourne Brook, Lower Thrift Farm, Clifton on Teme WR6 5RY.
    - 214199 – listed building consent for variation of cond.2 of 203107 (proposal to reinstate the potting shed) To allow change to west elevation.
  - 5.3 Other Planning Matters – Edwyn Ralph Neighbourhood Plan Regulation 14 Public Consultation Notice – consultation from 17/12/21 to 12/02/22.
6. Financial & Governance Matters
  - 6.1 Payments for approval –
    - Clerks' salary £316.02
    - HMRC PAYE Q3 £75.80
    - Clerk's expenses £21.60 mileage / £24.47 BT
    - Print-Serve Limited payroll fee Q3 - £60.00
  - 6.2 Financial reserves – project ideas (deferred from Nov agenda)
  - 6.3 Change to online banking (Unity Trust Bank) - Clerk
  - 6.4 Bank balances to 5<sup>th</sup> January 2022: Current a/c £24,120.22; Business Reserve a/c £3010.75.
7. Lengthsman and P3 Scheme
  - To request future tasks and discuss any outstanding matters.
8. Highways Matters: Any matters to be notified to Hfds Council or discussed.
9. Ward Councillors Report – Cllr N. Shaw – updates to be circulated as required.
10. Correspondence Received: (as circulated) – Hfds Council Leaders Newsletter Jan 2022
11. Councillor reports on parish matters and requests for future agenda items – to be sent to the Clerk or circulated to Councillors as appropriate.

**Date of next meeting:**

**Tuesday 22<sup>nd</sup> March 2022 at 7.30 pm at Saltmarshe & District Village Hall**

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