

North Bromyard Group Parish Council

Agenda

To Members of North Bromyard and Group Parish Council

You are duly summonsed to attend the Annual Parish Council meeting to be held on:
Tuesday 8th May 2018 at the conclusion of Annual Parish meeting

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **Apologies**
4. **Declarations of Interest**
5. **Minutes of the Parish Council Meeting on 27th March at Saltmarshe & District Hall**
6. **Matters Arising**
 - 6.1.1 Response re: Code of Conduct question about contracting R Wilks as lengthsman
 - 6.1.2 Update on noise from motor cycle events in Upper Sapey
 - 6.1.3 Update on request for crash barrier on B4203
 - 6.1.4 Data protection update
7. **Planning**
 - 7.1 **Applications**
 - 7.1.1 P181210 – Wild Perry Farm, Tedstone Wafre, Bromyard. HR7 4PP
Proposed single storey extension
Applicant: Mr Gerald Whistance
Full Householder
 - 7.1.2 P180813 - Horners Mill Whitbourne Worcester Herefordshire WR6 5RY
Repair listed agricultural barns and partially convert them into living accommodation, to provide additional annexed accommodation ancillary to the existing house. Proposed new steps and reducing the height of wall next to main house.
Applicant: Mr & Mrs Fellows
Planning Permission
 - 7.1.3 P180814 - Horners Mill Whitbourne Worcester Herefordshire WR6 5RY
Repair listed agricultural barns and partially convert them into living accommodation, to provide additional annexed accommodation ancillary to the existing house. Proposed new steps and reducing the height of wall next to main house.
Applicant: Mr & Mrs Fellows
Listed building consent
 - 7.2 **Pending**
 - 7.2.1 P181355/AM – The Stables, Upper Sapey, Worcestershire. WR6 6XR
Non-material amendment 093260/F (conversion of Outbuilding to live/work unit) - Alteration and addition of conservation roof lights to South East elevation.
Applicant: Mr David Roberts
Council have no objections to this application
 - 7.3 **Decisions**
 - 7.3.1 P180449 – Oakhill House, the Manors of Shelsley, Clifton Upon Teme. WR6 6ED
Single storey extension. Council supported this application. **Granted with conditions**
8. **Finance**

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 8.1.1 Sign Certificate of Exemption for annual accounts, as previously agreed
- 8.1.2 Approval of Annual Governance statement for the 2017/18 accounts
- 8.1.3 Approval of 2017/18 Annual Accounting Statement
- 8.1.4 Review Annual Internal Auditors Report
- 8.1.5 Bank Statements: Current a/c: £4048.85; Reserve a/c: £1334.93 as at 30.04.18
- 8.1.6 Approve payments as previously circulated
- 8.1.7 Review yearly finance report from Upper Sapey Village Hall
- 8.1.8 Review yearly finance report from Saltmarshe and District Hall

9 Lengthsman and P3 Scheme

- 9.1.1 Agree to the signing of the Balfour Beatty Parish Lengthsman and Parish Paths Partnership Scheme Contract for 2018/19.
- 9.1.2 Discuss viability of joining the BB enhanced lengthsman scheme
- 9.1.3 Discuss jobs for May, June & July

10 Highways

11 Documentation Review

- 11.1.1 To note existing Risk Management Policy
- 11.1.2 To approve adoption of Standing Orders, as previously distributed
- 11.1.3 To note existing Code of Conduct
- 11.1.4 To note existing Complaints Procedure
- 11.1.5 To approve Financial Regulations, as previously distributed

12 Ward Councillors Report

13 Correspondence

14 Parish Matters and future agenda items

15 Date of next meeting

- 151.1 Date of next meeting is July 24th 2018 at Saltmarshe & District hall



Mandy Gardner
Clerk to the Parish Council
Tel: 01886 888237
1st May 2018

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND