

# North Bromyard Group Parish Council

## Agenda

### To Members of North Bromyard and Group Parish Council

You are duly summonsed to attend a meeting of the Parish Council to be held on:  
**Tuesday 16<sup>th</sup> May 2017 at the conclusion of Annual Parish meeting**

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **Apologies**
4. **Declarations of Interest**
5. **Minutes of the Parish Council Meeting on 28<sup>th</sup> March at Saltmarshe & District Hall**
6. **Matters Arising**
  - 6.1.1 Update on Adopting the BT Kiosk at Sapey Common
  - 6.1.2 Update on signs for Sabrina Way
7. **Planning**
  - 7.1 **Applications**
    - 7.1.1 P171134 – Beauty Bank, Tedstone Wafre, Bromyard. HR7 4PX  
Parrot breeding of rare species faced with extinction to re-populate dwindling wild populations supplying mainly zoos and other similar establishments  
Applicant: Mr Ian Harris  
Certificate of Lawfulness.
    - 7.1.2 P171067 – The Forge, Delamere road, Tedstone Delamere, Bromyard. HR7 4PR  
Proposed conversion of blacksmiths shop into dwelling.  
Applicant: Mrs Christine Morris  
Planning Permission
  - 7.2 **Pending**
    - 7.2.1 P170450. Three Gates, Tedstone Wafre. Bromyard. HR7 4PZ  
Carry out internal & external repairs including stonework & repointing. Upgrade heating system. Replace front door and all windows to match existing. Replace defective rainwater goods with new matching cast iron. Modify internal layout. Reduce external ground levels to elevations below DPC level. Cut back fir tree in garden.  
Applicant Mr B Thomas. Listed Building Consent  
Council unanimously support this application
    - 7.2.2 P171099. Trogge, High lane, Tedstone Wafre, Bromyard. HR7 4PP.  
Variation of conditions 153446 (Proposed demolition of existing two storey dwelling and erection of new two storey replacement dwelling) – proposed materials to be used externally on walls and roof (condition 3) and minor amendment to position of proposed dwelling (condition 2).  
Applicant: Mrs Dana Todhunter. Planning permission.
  - 7.3 **Decisions**
    - 7.3.1 P170327. The Old Post Office, Tedstone Wafre, Bromyard, HR7 4PP  
Two storey extension to the rear of the property with extension to existing balcony  
Applicant Mr Jon Ford. Full Householder – **GRANTED**
    - 7.3.2 P170689. South Batch Cottage, Upper Sapey, Worcester. WR6 6XT  
Application for removal of condition 4 of planning permission DCNC2005/2062/F to

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reinstate permitted development rights. Applicant Mr E Berwick.  
Planning permission - **REFUSED**

**8. Finance**

- 8.1.1 Approval of annual governance statement for the 2016/17 accounts
- 8.1.2 Approval of 2016/17 accounts and completion of annual return
- 8.1.3 Review internal auditors report
- 8.1.4 Bank Statements: Current a/c: £2546.80; Reserve a/c: £1334.60 as at 31.03.17
- 8.1.5 Approve payments as previously circulated
- 8.1.6 Approve purchase of a notice board for Edvin Loach, as previously discussed

**9 Lengthsman and P3 Scheme**

- 9.1.1 Agree to the signing of the Balfour Beatty Parish Lengthsman and Parish Paths Partnership Scheme Contract for 2017/18.
- 9.1.2 Discuss jobs for May, June & July

**10 Highways**

- 10.1.1 Accident at Sapey Crossroads weekend of 22<sup>nd</sup>/23<sup>rd</sup> April 2017

**11 Documentation Review**

- 11.1.1 To note existing Risk Management Policy
- 11.1.2 To note existing Council Standing Orders
- 11.1.3 To note existing Code of Conduct
- 11.1.4 To note existing Complaints Procedure
- 11.1.5 To approve Financial Regulations, as previously distributed

**12 Ward Councillors Report**

- 12.1.1 Update on Cycle Race
- 12.1.2 Update on signage at Saltmarshe Caravan Park

**13 Correspondence**

- 13.1.1 Rural Area Site Allocations DPD information event.  
Especially relevant to those parishes who do not have Neighbourhood Plans
- 13.1.2 Community Housing Fund: Information & Networking Event
- 13.1.3 Hereford City of Culture 2021: bid summary document

**14 Parish Matters and future agenda items**

**15 Date of next meeting**

- 15.1.1 Date of next meeting is July 25<sup>th</sup> 2017 at Saltmarshe & District hall



Mandy Gardner  
Clerk to the Parish Council  
Tel: 01886 888237  
9<sup>th</sup> May 2017

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