

North Bromyard Group Parish Council

Clerk: Mrs. Mandy Gardner

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To Members of North Bromyard and Group Parish Council

You are duly summonsed to attend a meeting of the Parish Council to be held on:

Tuesday 26th July 2016 at 8.00pm in the Saltmarshe & District Hall.

1. Apologies

2. Declarations of Interest

- a) Register of Interests: Councilor's are reminded of the need to update their register of interests
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c) To declare any Other Disclosable Interests in items on the agenda and their nature
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting

Democratic Period/Public Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting.

3. Minutes of Annual Parish meeting and Annual Parish Council meeting held on May 3rd 2016 at Upper Sapey Village Hall

4. Minutes of planning meeting held on June 28th 2016 at Upper Sapey Village Hall

5. Matters Arising

- 5.1.1 Councillors to give feedback after canvassing parishioners in respect of supporting the request for defibrillators within the parishes made at the May Annual Parish meeting.
- 5.1.2 Clerk reported highway problems as listed in the May minutes – no update available
- 5.1.3 Donna Tregenza to obtain cost for replacing border sign as requested at the last pc meeting.

6. Highways

7. Code of conduct

- 7.1.1 Agree Standing Orders as previously distributed

8. Complaints Procedure

- 8.1.1 Approve complaints procedure as previously circulated

9. Finance

- 9.1.1 Clerks salary & expenses June and July 2016
- 9.1.2 Bank Statements: Current a/c: £4341.25 (estimate) Reserve a/c: £1334.31 as at 29.06.16
- 9.1.3 Review quarterly accounts
- 9.1.4 Approve lengthsman's invoices for work carried out in May, June and July
- 9.1.5 Approve Invoice from Ken Nason for designing and updating our website
- 9.1.6 Approve SLCC membership invoice for £70.00 as agreed at May APC
- 9.1.7 Approve Staples invoice of £127.32 for ink cartridges
- 9.1.8 Review accounts for Upper Sapey Village Hall & Saltmarshe & District Hall

10. Planning

10.1 Applications

10.1.1 P162160/AM

Proposed Non Material Amendment to planning permission P153097.

The Baiting House, Upper Sapey. WR6 6XT

Applicant Mr A Cornthwaite

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

North Bromyard Group Parish Council

10.2 Decisions

10.2.1 P153581 - Saltmarshe Castle Caravan Park, Tedstone Wafre, Bromyard, Herefordshire, HR7 4PN
Certificate of lawfulness for use as a residential caravan park
Applicant Wyldecrest Parks

Refused

10.2.2 P161635 – Freemans Cottage, Clifton-On-Teme, Worcester. WR6 6ES
Proposed 2 storey side and single storey rear extension
Applicant Mr John Bailey

Full Householder

Pending (decision due 14th July 2016) - Supported at planning meeting held on June 28th

10.2.3 P161636 – Freemans Cottage, Clifton-On-Teme, Worcester. WR6 6ES
Proposed 2 storey side and single storey rear extension
Applicant Mr John Bailey

Listed Building Consent

Pending (decision due 14th July 2016) - Supported at planning meeting held on June 28th

11. Lengthsman and P3 Scheme

11.1.1 Report from Tom Fisher regarding unrecorded highways

11.1.2 Consider workload for August and September

11.1.3 Agree work, if necessary, for Lengthsman & P3 scheme

11.1.4 Discuss new process for supply of PROW materials to parishes, email rec'd 08.06.16

12. Ward Councillor's Report

13. Website Design

13.1.1 Update from Ken Nason

14. Correspondence

14.1.1 Received lengthsman contract signed by Balfour Beatty

14.1.2 Received notification that HCC will delay holding a community governance review

14.1.3 Received an invitation to attend HCC budget consultation on Thurs 28th July

14.1.4 Received notification of Formal Public Consultation of Clifton upon Teme's Neighbourhood Development Plan

14.1.5 Received an email notifying us of a new call being issued for potential housing sites in rural Herefordshire

14.1.6 Received letter advising that insurance company Came & Co became a trading style of Stackhouse Poland Limited therefore company number and regulatory number has changed.

14.1.7 Received invitation to join the Centenary Fields programme

15. Parish Matters and future agenda items

16. Date of next meeting

16.1.1 Next meeting on Tuesday September 27th at 8.00pm in Upper Sapey Village Hall



Mandy Gardner
Clerk to the Parish Council
19th July 2016

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