

North Bromyard Group Parish Council

Minutes of the meeting held on Tuesday 22nd March 2022 at 7.30pm at Saltmarshe & District Village Hall

Present: Cllrs: R. Wilks (Chairman), K. Harris, I. Dennis, H. Richards, K. Shrubbs & E. Carpenter.
Also present: Parish Clerk Michelle Alexander and 1 member of the public.

64.21 Apologies: Cllr A. Yarnold (V/Chairman), Cllr S. Tomkins, County Cllr N. Shaw.

65.21 Declarations of Interests: Cllr Wilks declared an interest in matters relating to the Lengthsman scheme and P3 scheme.

66.21 Minutes of the Parish Council meeting held 25th January 2022: The minutes were proposed as a true record by Cllr Carpenter, seconded Cllr Dennis, all agreed.

66.21.01 Matters arising – Cllr Harris confirmed that she had written to Whitbourne PC regarding Badley Wood Common trees – the minutes were duly amended.

The meeting was suspended at this point to allow members of the Public to address the Council:

Matters discussed – a resident had contacted the Council regarding traffic along High Lane. The meeting heard that residents of Tedstone Wafre are very concerned about traffic speed, especially from Bromyard direction. The Council was asked to consider traffic safety measures including white gates, signage or white lines – matter to be placed on the next agenda. The meeting also heard about planning application 22/00062/GDPQ (Malvern Hills DC) regarding proposed development at Park Horne Farm, Lower Sapey. The Clerk was asked to raise objection to the application via Malvern Hills DC. A copy of residents' concerns will be sent to the Clerk.

67.21 Upper Sapey Crossroads: The meeting noted that there has been a further RTA since the last meeting. A copy letter from Baroness Vere of Norbiton had also been received in response to concerns raised by residents. It was confirmed by the Chairman that a STOP sign cannot be used due to special permission being required from the Dept of Transport, despite it being used in other areas. Sat Nav information for the junction still appears to be incorrect. At the last meeting Hfcs Council did confirm that after 1st April they would be looking into options for a possible dog-leg junction or a traffic island, but it may not be a 'quick-win'.

68.21 Planning Matters:

68.21.01 Applications to be considered –

- **214225** – Land west of B4203 Church Lane junction, Upper Sapey – proposed extension to the existing sewage treatment site by moving the current odour plant west, with the addition of new kit, and realignment of the access road. No objections.
- **220097** – Line House, Tedstone Delamere HR7 4PT – proposed side extension to farmhouse providing accessible accommodation. No objections.

68.21.02 Decisions and notifications – none.

68.21.03 Other Planning Matters – the meeting noted that the recent application for a Certificate of Lawfulness had been refused at Saltmarshe Castle. Concern was raised about the loss of trees on the site and that Hfcs Council appear to be unable to do anything about it.

69.21 Financial & Governance Matters:

69.21.01 Payments were proposed for approval by Cllr Richards, seconded Cllr Harris, all agreed.

- Clerks' salary £316.22
- Clerk's expenses £21.60 mileage / £32.83 BT
- HMRC PAYE Q4 £151.40
- Print-Serve Limited payroll fee and end of year HMRC submission - £210.00
- Upper Sapey PCC Xmas Fair 2021 £200.00 (retrospective)
- Edwin Loach & Tedstone Wafre PCC harvest lunch £88.82 (retrospective)
- Glasdon UK Limited waste bin £243.49 (retrospective)
- Zurich Municipal Insurance policy renewal £167.44 (retrospective)

69.21.02 Clerks' salary award 2021-22 (backdated to 1st April 2021) of 1.75% was agreed as per NALC pay scales. Pay to be updated accordingly from the next payroll to include backpay.

69.21.03 Bank balances to 5th March 2022: Current a/c £23,144.48; Business Reserve a/c £3010.80.

69.21.04 Councillor co-option Tedstone Wafre parish: a potential new Cllr has come forward and an application may be made to the next meeting via the Clerk.

69.21.05 Annual Parish Meeting (Group) will be held on 24th May at 7pm at Upper Sapey Village Hall prior to the next ordinary meeting at 7.30pm.

70.21 Lengthsman and P3 Scheme: R. Wilks is progressing matters as agreed previously. It was agreed to confirm the scheme for a further 12 months with Hfds Council. Clerk to action.

71.21 Highways Matters – the following matters were discussed and are to be reported:

- Signage for farm traffic is being progressed by the Clerk with Hfds Council as agreed, in conjunction with Lower Sapey parish.
- White gates (Upper Sapey) are being progressed by the Clerk with Hfds Council and locations are to be submitted shortly. A site visit will then be arranged with Officers.
- Upper Sapey (Church Lane) traffic regulation order application has been submitted to Hfds Council and is being progressed by the Clerk.
- Sapey Common – it was noted that a VAS speed sign has been requested as agreed. Hfds Council is progressing the request via the Clerk.
- Cllr Harris suggested a 'slow horses' sign might be appropriate at Tedstone Delamere and agreed to send possible locations to the Clerk.
- Highway works outside Steeples Farm on the U65018 were noted.
- Cllr Harris reported a pothole outside the old kennels at Tedstone Delamere which needs reporting – Clerk to action. A brick gully needs a new cover and verge markers put in place.
- Clerk to check water running on both sides of the road from New Brick Cottages to Badley Wood Common.
- Cllr Richards reported there is still a bad pothole in Tidbatch Lane causing considerable concern – Clerk to report again.
- Cllr Wilks reported that Saltmarshe Castle closed the road recently for 30 mins for mobile home delivery – query if this is allowed? Police matter?

72.21 Ward Councillors Report: Report as circulated via email and will be uploaded to the Parish Council website.

73.21 Correspondence Received: None.

74.21 Queens Platinum Jubilee: A street party is planned in Tedstone Delamere. Other events also being discussed.

75.21 Councillor Reports on Parish Matters and Requests for Future Agenda Items:

- Cllr Wilks reported that Upper Sapey Village Hall holds the Annual Meeting next week and are looking at options for offering accommodation to Ukranian refugees. Funding support will also need to be investigated.

76.21 Date of next meeting: Next ordinary meeting Tues 24th May at 7.30pm at Upper Sapey Village Hall. Annual Parish Group Meeting Tuesday 24th May at 7.00pm at Upper Sapey Village Hall.

There being no further business the meeting closed at 9.00pm.

Michelle Alexander
Clerk