

North Bromyard Group Parish Council

Minutes of a virtual meeting held on Tuesday 22nd September 2020 at 7.30 pm due to Covid-19 meeting restrictions.

Present: Cllrs: R. Wilks (Chairman), A. Yarnold (V/Chairman) and S. Tomkins.
Also present: and Parish Clerk Michelle Alexander.

Apologies: County Cllr N. Shaw, Cllrs K. Harris, I. Dennis, H. Richards and E. Carpenter.

86. Minutes of the Parish Council held 28th July 2020 were approved.
87. Matters arising if not itemised on this agenda – none.
88. Website Accessibility Regulations September 2020 – the Clerk confirmed that K. Nason had already updated the website to meet some of the new regulations, and that she would now undertake an accessibility check to see if there was any further work needed. The Council agreed to meet any sensible costs required.
89. Planning Matters
- 89.1 Applications for consideration – 202784 – 1 Delamere Road, Tedstone Delamere HR7 4QF – proposed single storey rear extension with pitched roof and flat roof. Response required by 12th October 2020.
- 89.2 Submissions made since last meeting – 202293 Three Gates, Tedstone Wafre HR7 4PZ – application for external repairs, replacement front door and all windows, replace defective rainwater goods and reduce external ground levels to elevations below DPC level. **No objection submitted 08/09/2020.**
- 89.3 Other matters – Tenbury Road B4204 just past the entrance to Adams Wood Farm, there has been a section of ancient hedgerow removed and a new vehicle entrance created. It is in a dangerous section of the road in a 60 mph zone and the Clerk was asked to report to Hfds Enforcement.
90. Financial & Governance Matters –
- 90.1 The Clerk was asked to confirm the status of Cllr Harris re a request for leave of absence. Cllr Carpenter has agreed to continue using Zoom for meetings.
- 90.2 The pay award of 2.75% by NALC, backdated to 1st April 2020, was noted.
- 90.3 Accounts were proposed by Cllr Wilks, seconded Cllr Tomkins. All agreed.
- o Clerks salary £330.22
 - o Clerks expenses £23.50 phone / £17.55 mileage
 - o HMRC PAYE Q2 £158.80
- 90.4 Receipts noted - £5000.00 from Herefordshire Council for second half of precept.
- 90.5 Bank balances to 3rd Sept Current a/c £17483.39; Business Reserve a/c £3,010.35
- 90.6 The Certificate of Exemption for the Annual Governance & Accountability Return 2019/20 has been acknowledged by external auditors.
91. Lengthsman and P3 Scheme – Cllr Wilks has spoken to the Paths Warden regarding stile repairs required. It was noted that gates would be preferred if possible when repaired. The ditch at the top of Wiggly Bank needs checking please before winter.
92. Highways matters –
- 92.1 Cllr Tomkins had previously raised the state of the road surface along Upper House Farm lane, Wolferlow. Cllr Shaw has already requested repairs but has been told that there are no planned works partly due to the lack of traffic volume
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along the lane. Neighbours are asked to report potholes individually as soon as they appear so as to raise the profile of the matter with Highways. The Clerk will also log another report.

92.2 The end of Wolferlow Lane / B4203 junction – sign needs repositioning – Cllr Wilks to attend to it.

92.3 Church Lane – remarked again by Highways but still needs surface repairs.

92.4 Tedstone Delamere lane – potholes marked but no works carried out yet.

93. Ward Councillors Report – no report received.
94. Correspondence Received – Cllr Wilks has received a letter of thanks for planting the wildflower verge along the Stourport Rd at Upper Sapey. The Council agreed that it might be nice to plant further areas of wildflowers next year and Cllr Wilks agreed to look for suitable locations.
95. Councillor Reports on Parish Matters and Requests for Future Agenda Items –
- Church funding – there have been no requests received since the changes to church property funding were explained by the Clerk. It was suggested that a separate meeting to discuss future options might be useful.
 - Paradise Valley at Tedstone – planning enforcement has been actioned against the site re activities taking place – no further information received to date.
96. Date of next meeting: Tuesday 24th November 2020 by Zoom.

There being no further business the meeting closed at 8.05 pm.

Michelle Alexander

Clerk