

North Bromyard Group Parish Council

Minutes of the annual meeting held at Upper Sapey Village Hall on Tuesday 25th May 2021 at 7.30pm

Present: Cllrs: R. Wilks (Chairman), A. Yarnold (V/Chairman), I. Dennis, H. Richards, K. Harris & E. Carpenter.

Also present: County Cllr N. Shaw and Parish Clerk Michelle Alexander.

01.21 Election of Chairman: It was proposed by Cllr Richards, seconded Cllr Carpenter, that Cllr Wilks remain as Chairman. All agreed.

02.21 Election of Voce Chairman: It was proposed by Cllr Carpenter, seconded Cllr Wilks, that Cllr Yarnold remain as Vice Chairman. All agreed.

03.21 Apologies: Cllr S. Tomkins - accepted.

04.21 Declarations of Interests: None. Councillors were reminded of the need to keep their personal Registers of Interests updated.

05.21 Minutes of the Parish Council held 30th March 2021: The minutes were proposed as a true record by Cllr Wilks, seconded Cllr Yarnold, all agreed.

06.21 Matters arising if not itemised on this agenda – none.

07.21 Planning Matters -

07.21.01 Applications received:

- 210925 Warren Lodge, Tedstone Delamere, HR7 4PS – variation of cond. 2 ref 200754 (proposed two storey extension) – period window frame to match the Victorian Gothic fenestration to replace the late 20C. **No comment made.**
- P211666/XA2 - Land at Yearston Cottage B4204 From Thisledown Nursery To County Boundaary Upper Sapey - application for approval of details reserved by conditions 13 & 15 attached to planning permission 192207. **(Hfds Council are not accepting comments on this application, so no comment returned)**
- 211290 Sapey Golf Club, Upper Sapey, WR6 6XT - Proposed two storey and single storey extension for enlargement of the professional shop at ground floor and a new room to be used for meetings and business purposes on first floor. **No objection in principle but would ask that a condition be made to ensure no loss of parking. Agreed (Cllr Carpenter abstained).**

07.21.02 Decisions and notifications:

- 210925 – Warren Lodge, Tedstone Delamere, HR7 4PS - approval of planning application (as listed above). Cllr N. Shaw noted that the decision date for 210925 of 30th April was actually in advance of the end of consultation date of 6th May. The matter will be reported to the Planning Officer.
- 210663 – Bodkin Hall, Edwyn Ralph HR7 4LU - approval for existing single storey outbuilding developed into dining space and workshop with connecting single storey lobby extension to existing dwelling.
- 210693 - Highfield, Tedstone Delamere HR7 4PU – approval for first floor extension, single storey side extension and fabric upgrade to an existing extension to the main house.

08.21 Financial & Governance Matters –

08.21.01 Payments were approved as –

- Clerks' salary £316.22 / Clerks expenses £10.80 mileage, £24.69 BT.
- End of Year PAYE/ Payroll fees: £190.00.
- R. Wilks: Lengthsman fees (paid 16/04/21) £196.80.

08.21.02 Bank balances to 5th May 2021: Current a/c £24,428.97; Business Reserve a/c £3,010.55

08.21.04 Precept remittance: £5000.00 received from Herefordshire Council.

08.21.04 The end of year accounts and governance statement for 2020-21 was approved. Proposed Cllr Richards, seconded Cllr Dennis. All agreed.

09.21 Lengthsman and P3 Scheme –

- Cllr Wilks updated regarding the Lengthsman and P3 scheme. Gates/materials which remain outstanding will be followed up.
- Cllr Richards reported about the previous flood at Tidbatch corner – Balfour Beatty have dug up the sump, which needs replacing asap to stop silt blocking everything up again. RW asked to look at this asap.
- The Footpaths Warden reported that the bridge needs replacing @ Gibb's – Cllr Shaw to report to Hfcs Council. Lengthsman not able to undertake these repairs, by Cllr Shaw to check.

10.01 Highways Matters – the following matters were discussed and are to be reported:

- Extra litter bin needed for the Sapey lay-by – Clerk to order.
- Query whether the PC could supply volunteer litter picking equipment?
- Cllr Wilks to pass details to the Clerk for an article to be placed in the Whtbourne magazine re litter picking.
- Cllr Carpenter reported that at Waters Cottage the roadway outside is very bad and needs repair. Clerk to report.
- Cllr Wilks to look at grit bins maintenance.
- Cllr Yarnold reported water running towards Cllr Carpenters field towards Thistledown – the ditch needs clearing by Hfcs Council.
- Cllr Harris reported that Tedstone Delamere road has terrible potholes to be reported. Also, a drain blocked by Red Brick Houses, past Warren Lodge. Also reported that the road by The Steeples, Edwin Loach, really bad - surface repairs needed.
- Cllr Dennis reported that by Red Hill, fibre optic cables are to be re-routed – confirmed Cllr N. Shaw.
- Cllr Wilks reported a kerbstone which has been knocked out at Sapey crossroads.
- Cllr Harris reported that the road past The Warren entrance is sinking – Cllr Wilks to speak with the Locality Steward.
- Cllr Wilks reported that Pritchards Close has been re-tarmaced but a section at the entrance is crumbling already. Cllr Shaw to report.
- The meeting noted the road closure along the main road towards Bromyard from 14th June for 12 days.

11.01 Ward Councillors Report – report as circulated via email. Matters raised included –

- Continued concern regarding activities at Paradise Valley.
- Saltmarshe Castle planning enforcement matters. Cllr Shaw has also arranged for an Officer to look at options for bollards as previously suggested.
- P&CC budget – funding available for traffic calming matters – info to follow. Maybe a shared VAS between local parishes? To include Sapey Common? Village gateways can also be funded as an option to slow traffic.

Clerk: Michelle Alexander, Guestwick, Suckley, Worcs WR6 5EH
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12.01 Correspondence Received – None.

13.01 Councillor Reports on Parish Matters and Requests for Future Agenda Items – None.

14.01 Date of next meeting: Tues 7th July 2021 at Saltmarshe & District Village Hall at 7.30pm.

There being no further business the meeting closed at 8.30pm.

Michelle Alexander

Clerk