

# North Bromyard Group Parish Council

## Minutes of the annual meeting held at Upper Sapey Village Hall on Tuesday 28<sup>th</sup> September 2021 at 7.30pm

**Present:** Cllrs: R. Wilks (Chairman), A. Yarnold (V/Chairman), I. Dennis, H. Richards, S. Tomkins, K. Harris & E. Carpenter.

Also present: County Cllr N. Shaw, PCSO S. Berrett, Parish Clerk Michelle Alexander and x3 members of the public.

### 27.21 Apologies:

**28.21 Declarations of Interests:** Cllr Wilks declared an interest in matters relating to the Lengthsman scheme and P3 scheme.

**29.21 Minutes of the Annual Parish Council meeting held 3<sup>rd</sup> August 2021:** The minutes were proposed as a true record by Cllr Carpenter, seconded Cllr Yarnold, all agreed.

### 30.21 Matters arising if not itemised on this agenda:

30.21.01 Cllr Harris – (21.21) Lengthsman and P3 scheme – should read ‘old council notice board removed’. Noted.

### The meeting was suspended to enable members of the public to address the Council:

A resident of Lockhill addressed the Council about concerns regarding vehicles speeding through the Lockhill / Church Lane area in what is believed to be a 30mph zone. It was noted that there had been some pet fatalities and some near misses with pedestrians. The Council was asked to consider placing some signage in the area to advise motorists to slow down. It was agreed that the PC would ask HC Localities Steward what could be done in the area. Cllr Shaw would check the definitive map to confirm the speed limit in that area. PCSO Berrett would ask the Traffic Management Advisor what can be done to help speed reduction.

PCSO Berrett also introduced herself to the meeting from Bromyard Safer Neighbourhood Policing Team and explained her role in the community. The ‘Neighbourhood Matters’ community messaging scheme was also discussed, and leaflets handed to the meeting. Information will also be added to the PC website. Recent traffic accidents at Upper Sapey crossroads were discussed and PCSO Berrett agreed to look in to sat-nav data to see if the driving advice shown is correct re the right of way at the crossroads.

### 31.21 Planning Matters:

31.21.01 Applications to be considered –

- 213145 St Andrews Church, Wolferlow HR7 4QA – proposed conversion of existing church to a dwelling. Objections agreed as – Opening up the additional door would alter the appearance of the building and we would prefer it to remain as is to maintain the integrity of the site. The garage proposed for the cemetery is inappropriate as the cemetery is still being used by residents. We would ask for confirmation that no graves are under the proposed garage site. The ancient monument within the church will still require public access - how will this be managed? We are concerned that any contractors used may not be Church of England approved contractors. Neighbours have access concerns regarding the boundary which is beyond the adopted road. Concerns have been raised locally regarding sewage and waste- water disposal and the impact on / location within the churchyard. We have concerns re the impact of this development on graves which are immediately adjacent to the church itself and are still being visited and maintained by families. The applicant details appear to be misleading as we believe that

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they are a development company not an individual. More consultation with local residents is needed to understand what is being proposed and discuss their concerns. All works require a watching archaeological brief. Will there be restrictions on any future development - if this goes ahead, we request this as a planning permission condition.

- 212887 Horners Mill, Whitbourne WR6 5RY – application for variation of cond. 2 & 7 of planning permission 180813 (repair listed agricultural barns and partially convert them to living accommodation, to provide additional annexed accommodation ancillary to the existing house. Proposed new steps and reducing the height of wall next to main house) – to amend drainage arrangement. No objection.

#### 31.21.02 Decisions and notifications –

- 210495 Tedstone Court, Tedstone Delamere, Bromyard, HR7 4PS – permission for stables and barn for storage of hay/feed.
- 211504 & 211505 Thrift House, Clifton-On-Teme, Worcester, WR6 6EF – permission and listed building consent for single storey extension in courtyard area.

#### 31.21.03 Other Planning Matters – the Council noted the ‘Paradise Valley’ enforcement update from Cllr Shaw.

### **32.21 Financial & Governance Matters –**

#### 32.21.01 Payments were approved as –

- Clerks’ salary £316.22
- Clerk’s expenses £26.04 postage stamps / £32.40 mileage / £11.50 BT
- Clerk’s home/office fee Q2 - £60.00
- HMRC Q2 PAYE - £151.40
- Glasdon UK – new litter bin – cheque paid 16/9/21

#### 32.21.02 Money received – precept part 2 £5000.00 from Hfds Council

32.21.03 Bank balances to 3<sup>rd</sup> September 2021: Current a/c £19940.19; Business Reserve a/c £3010.65. It was agreed to earmark some reserves for future projects and Lengthsman scheme work when setting the next budget.

### **33.21 Lengthsman and P3 Scheme:** R. Wilks is to look at a rotten tree in Church Lane. The sump (Tidbatch Lane) is ongoing.

#### **34.01 Highways Matters** – the following matters were discussed and are to be reported:

- Cllr Dennis raised concern about the amount of rubbish being discarded in hedgerows.
- The Council was asked to consider a new litter bin on the corner of Orchard Garden off Church Lane – next agenda.
- Cllr Carpenter reported that the Give Way sign at Poke Lane junction still needs to be re-erected by HC – towards Tenbury past Sapey crossroads. Also some ditches have still not been cleared (B4204 towards Sapey Common just beyond the turn, either side of the turn to Yearston Court, where it floods. Clerk to raise both matters again.

#### **35.01 Ward Councillors Report:** Report as circulated via email. Matters raised included –

- The lack of cats eyes along the B4203 has been raised by Brockhampton PC. Cllr Shaw has asked HC how much is spent on cats eyes across the county as there is a similar problem on B4204 towards Upper Sapey.
- Bromyard HALO / Library remains closed but books can be dropped off at HC offices.
- Work is to start on Sapey crossroads highway improvements in early November. Road closures will be in place. The design of works was circulated to the meeting.
- Flytipping on the Downs is to be removed shortly.
- ‘Crumplebury’ – a planning appeal is in progress. An application is progressing to Planning Committee for lifting of conditions 5 & 16 in current planning permission.

**36.01 Correspondence Received:** Letters of thanks were noted from Upper Sapey & Saltmarshe & District village halls for recent funding received from the Parish Council.

**37.01 Councillor Reports on Parish Matters and Requests for Future Agenda Items:** None.

**38.01 Date of next meeting:** Tues 23<sup>rd</sup> November 2021 at Saltmarshe & District Village Hall at 7.30pm.

There being no further business the meeting closed at 8.30pm.

Michelle Alexander  
Clerk