

North Bromyard Group Parish Council

MINUTES OF A MEETING OF NORTH BROMYARD GROUP PARISH COUNCIL Held on Tuesday, 24th September 2019 in Upper Sapey Village Hall

Present: Cllrs: R. Wilks (Chairman), K. Harris, E. Carpenter and H. Richards and I. Dennis.
Also present: Ward Councillor N Shaw, Parish Clerk: Michelle Alexander and 3 Members of the public

30. **Apologies:** Cllrs A. Yarnold (V/Chairman) and S. Tomkins.

31. **Declarations of Interest:** Cllr Wilks – all lengthsman matters.

The meeting was suspended at this point to allow member of the public to address the Parish Council:

i) Planning application 190881 – queries were raised regarding if there was a need for ‘change of use’ from agricultural to domestic for the site. Also regarding what will happen regarding the temporary fencing? The PC noted that the building is Grade II and that the application is part retrospective as work was stopped after an enforcement notice in Feb 2019. Ward Cllr Shaw will monitor the application and will also report concerns raised regarding works to an internal wall.

32. **Minutes of the Annual Parish Council Meeting on 23rd July 2019 at Saltmarshe & District Village Hall:** The Minutes were agreed and signed as a true record.

33. **Matters Arising:** None.

34. Planning Matters:

34.1 Planning consultation 190881 – Hill Cross Barn, Tedstone Delamere HR7 4PR – proposed landscaping development to create a level driveway and patio area to rear of property (part retrospective). It was agreed that the PC recommend approval subject to satisfactory responses to the queries raised in public session.

34.2 192898 / 897 – Mr D. Paterson, Upper House Farmhouse, Wolferlow HR7 4QA – erection of 8’x12’ greenhouse. The PC agreed to recommend approval.

34.3 Decisions and notifications noted –

192054 – Mr & Mrs H. Richards, Horners Barn, land adj. to Whitbourne Brook, Lower Thrift Farm, Clifton-upon-Teme WR6 6EF - prior approval is not required for a proposal for change of use of an agricultural building to a dwelling house (class C3) and for assoc. operational development. Creation of a single dwelling house.

35. Financial Matters:

35.1 Accounts as listed below, were proposed for payment by Cllr Carpenter, seconded by Cllr Richards. All agreed.

- Clerks salary £305.12
- HMRC PAYE to 5th October £76.20

35.2 Bank mandate – Cllrs Wilkes and Yarnold are to be added as signatories. Clerk to progress.

35.3 Bank balances to 5th Sept – Current a/c £11074; Business Reserve a/c £3006

35.4 Monies received this month - £5000 – precept pt2 Herefordshire Council

35.5 Parish Precept 2020-21 – to be considered at the next meeting.

35.6 NALC Financial Regulations – new draft noted. Clerk to update PC Financial Regs and bring to a future meeting for approval.

35.7 New PC laptop – it was agreed that the Clerk purchase a new laptop and assoc. software up to the expenditure amount of £450.00.

SIGNED:

DATE:

North Bromyard Group Parish Council

36. **Lengthsman and P3 Scheme:** Hedge to be cut back at Ridge Farm. Noticeboard to be installed at Tedstone Delamere. Grit bins need a general check before winter. Grit bin by Saltmarshe Village Hall is broken together with the one by Pound Lane (Thrift Bank) – both to be reported. The grit bin by Forge Cottage, Tedstone Delamere has also been damaged by Council verge cutting and has been reported.
37. **Highways Matters:**
- Access at Lock Hill – the matter is with Planning Enforcement who are considering an enforcement notice. Fortis Housing have been notified. Ward Cllr Shaw will check regarding the parking situation and will also check the current situation.
 - Planning traffic survey – currently taking place across the road at the top of the lock post due to the application at the adjacent property.
 - Scramble track – query if the activity is still allowed? There has been some scrambling recently, and Ward Cllr Shaw will check with Planning Enforcement.
 - The road surface is breaking up between New House and the crossroads, on the bend above the turn to Dudsall. Clerk to report.
 - There is a pothole below Forge Cottage, Tedstone Delamere and the other side of the kennels.
 - Road closure noted on 26th October for 9 days from Upper Sapey crossroads towards Clifton for STW works.
38. **Ward Councillors Report:** Ward Cllr Shaw reported as follows –
- There was a PC summit on 20th September at Shirehall and notes have been circulated via the Clerk. Next summit on 19th March 2020.
 - Herefordshire Council new administration have asked for scrutiny regarding the new bypass. This may pause or halt the scheme. Housing development in the county will be capped without a new bypass so housing may be built elsewhere. This may impact on the parishes. County businesses will also be affected.
 - New Cabinet are meeting next week.
 - Next Full Council meeting will be held in October.
39. **Correspondence:** The Clerk had received a request to remove the telephone kiosk at Tedstone Delamere or for the pc to adopt it. As the kiosk is unused and has recently been vandalised, it was agreed that it should be removed. Clerk to respond accordingly.
40. **Parish Matters and future agenda items:**
- Cllr Wilkes queried whether the new lodges at Saltmarshe Park encroach in to the field towards the timber yard, and whether they are still within the agreed boundary? Also would like to confirm how many lodges have been allowed in total? The Clerk was asked to check with Planners and Ward Cllr Shaw will also speak with the Snr Enforcement Officer about the matter.
41. **Date of next meeting:** Tuesday 26th November 2019 at Saltmarshe & District Village Hall. Apologies were noted from Ward Cllr Shaw for the meeting.

There being no further business the meeting closed at 8.15 pm.

SIGNED:

DATE:

North Bromyard Group Parish Council

DRAFT

SIGNED:

DATE: