

North Bromyard Group Parish Council

Minutes of email & telephone decisions made on Tuesday 26th May 2020 due to Covid-19 meeting restrictions.

Present: Cllrs: R. Wilks (Chairman), A. Yarnold (V/Chairman), K. Harris, E. Carpenter and H. Richards S. Tomkins and I. Dennis.

Also present: Parish Clerk: Michelle Alexander.

Apologies: None.

66. Decisions of the Parish Council held during March 2020, when no meeting was held, were noted.
67. Matters arising if not itemised on this agenda – there were no matters arising.
68. Continuance of Councillors Roles / Office to May 2021 as per NALC guidelines was noted and agreed -
 - Chairman Cllr Rob Wilks
 - Vice-Chairman Cllr Alan Yarnold
 - Cheque signatories Cllrs K. Harris, E. Carpenter, R. Wilks & A. Yarnold.
69. Planning Matters
 - 69.1 Applications considered –
 - 201242 – Tipton Hall Riding School, Tedstone Delamere, Bromyard HR7 4PR – change of use of agricultural land to equestrian and tourism use including outdoor riding arena, stationing of three holiday lodges and associated parking area. **No objection submitted.**
 - 201203/U & 201193/U – Saltmarshes Caravan Park, Tedstone Wafre HR7 4PN – applications for certificate of lawfulness for use of land as a caravan site (CLEUD). **HC asked to fully investigate the requests submitted to ascertain whether the submissions are correct.**
 - 69.2 Submissions made since last meeting –
 - 201139 – Green Farm, Tedstone Wafre HR7 4PP – replacement of 6 existing rotten timber framed windows with similar design double glazed windows from hard wood (ref. 170112) **No objection submitted.**
 - 200754 – Warren Lodge, Tedstone Delamere HR7 4PS – proposed two storey extension. **No objection submitted.**
 - 69.3 Decisions and notifications –
 - 201264/XA2 – PP – Land at Yearston Cottage B4204 from Thistledown Nursery to county boundary Upper Sapey – application for approval of details reserved by conditions 3,4,5,6,7,8,9 & 10 attached to planning permission 192207 – **validated but no comments required. Clerk has queried location plan as appears incorrect and the matter has been passed to Ward Cllr N. Shaw for investigation.**
 - 193263/F – Sapey Golf Club, Upper Sapey WR6 6XT – application for removal of condition 2 (approved drawing numbers) in connection with application 062255/F and variation of siting, design and external decking areas of chalet nos. 1, 3 and 4 (retrospective). **Refused.**
 - 201144 Bregawn, Upper Sapey WR6 6XT – prior approval requested for proposed building use as a general machinery store. **Prior Approval Not Required.**

- 70 Financial & Governance Matters
- Receipts noted – Herefordshire Council precept Pt1 £5000.00
 - Payments approved -
 - Clerks salary £305.12
 - HMRC Q1 PAYE £76.20
 - Clerks expenses -£19.99 IT security / £70.00 Q4 home-office payment / BT £14.26
 - Bank balances noted to 5th May – Current a/c £18744.29; Business Reserve a/c £3009.79
 - Approval the end of year accounts for the Annual Governance & Accountability Return 2019/20 – the Governance Statement & Accounts Statement had been completed by the Clerk. Both were duly agreed and signed by the Chairman.
71. Lengthsman and P3 Scheme
- The renewal of the Parish Lengthsman / P3 scheme via Herefordshire Council was approved.
72. Ward Councillors Report – Cllr N. Shaw – updates have been circulated as required.
73. Correspondence Received – none to date.
74. Councillor Reports on Parish Matters and Requests for Future Agenda Items – none.
75. Date of next meeting: Tuesday 28th July 2020 (arrangements to be confirmed closer to the time)

Michelle Alexander
Michelle Alexander
Clerk