

North Bromyard Group Parish Council

MINUTES OF NORTH BROMYARD GROUP ANNUAL PARISH COUNCIL MEETING Held on Tuesday, 14th May 2019 in Upper Sapey Village Hall

Attendees: Cllrs: K Harris-KH; A Yarnold-AY; E. Carpenter- EC; R Wilks-RW; S. Tompkins-ST & H Richards-HR.
Ward Councillor N Shaw – NS
Parish Clerk: C Hirst
4 Members of the public:

1. Election of Chairman

HR Nominated RW for Chairman which was Seconded by AY. There were no further nominations. It was unanimously agreed that RW should be Chairman and RW took over the Chair.

2. Election of Vice-Chairman

EC Nominated AY as Vice Chairman. HR Seconded. There were no further nominations and it was unanimously agreed that AY should be Vice Chairman.

3. Apologies: None.

4. Declarations of Interest

RW Item 10

5. Minutes of the Parish Council Meeting on 26th March at Saltmarshe & District Hall

HR asked for a correction in the Minutes that Cllr A. Dennis was not present at the March Parish Council meeting and Cllr H Richards was present at the meeting. With the Minutes corrected and initialled, AY Proposed and HR Seconded that the Minutes be signed as a true & accurate record.

6. Matters Arising

- Hillcross Barn – Tedstone Delamere. A great deal of earth moving was being carried out and fencing removed. NS has reported this to Planning Enforcement. A Retrospective application has been received and should be posted to the planning portal in the next few weeks.
- Quote from BB for 2 Triangular Tractor Warning Signs plus extension poles. Response from BB "The signage will cause a visibility issue if mounted under the existing staggered junction signs. We have no recorded accidents on the site and the staggered junction signage alone alerts road users to the possibility of emerging traffic. As with all advanced warning signs the hazard they are warning of must be a very regularly occurring one and a significant road safety issue. Normally in Herefordshire such signs would only be placed on the approaches to a very busy farm access on a high-speed road especially where the access is not very visible to vehicles travelling along the main road. If there is adequate justification for the implementation of such signing, the existing posts are inadequate and that any new signs and the existing ones should be mounted on new posts at both ends. Bearing this in mind, could you please let me know if you wish to proceed with the request for quotation and I will order the STAT plans so that the Locality Steward can inspect and find a suitable location for the new posts required. **It was Proposed that a quote be obtained from BB.**
- Subcontractors for Fastershire had left a hole opposite Lambs Green House, Pound Lane. After being chased up by NS the contractors have now returned and reinstated.

7. Planning Applications

7.1.1 P191008 –Sapey Golf Club, Upper Sapey, Herefordshire, WR6 6X- Provision of 14 lodges for holiday let within and adjoining the nine-hole course- Extraordinary Planning Meeting on 16th April where application was discussed. The Clerk submitted response on 17th April 2019. **Noted.**

7.2 Pending – None

7.3 Decisions

7.3.1 P191168/XA2- The Forge, Delamere Rd, Tedstone Delamere, Application for approval of details reserved by conditions 3 & 7 on planning permission P171067/F- **VALID.**

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Democratic Period. Public Time.

A member of the public questioned the Sapey Golf Club planning application P191008. She asked why a highway survey had not been requested as it had with her planning application which was rejected. NS commented that the Consultation period had only just closed and that he expected that many queries would be raised before the application was decided. He emphasised that he had requested that if there was any chance that Approval may given that the planning application would be called in to the full planning committee.

A further member of the public asked whether, if the application was approved a caveat could be used to prevent the applicant putting a further application forward for more lodges. NS said that caveats could be used on planning approvals as conditions.

A member of the public gave a report of raw sewage seen in Sapey Brook, just downstream from the culvert that carries the brook under the B4203 down from the Baiting House public house. The sewage is said by the complainant to appear sporadically, often at weekends. Other councillors suggested that may be discharge from the treatment works upstream.

Sapey Brook is recorded in the Local Area Plan in Appendix 8i as a Local Wildlife Site (SO75/017). Ns agreed to investigate and report back to the Parish Council.

8. Finance

- 8.1.1 To Agree the Certificate of Exemption for AGAR 2018/19 Part 2 as submitted. Proposed by EC and Seconded by AY that this be agreed. All in favour.
- 8.1.2 To Review Annual Internal Auditors Report 2018/19. Proposed by EC and Seconded by AY that this be accepted. All in favour.
- 8.1.3 To Approve AGAR Annual Governance and Accountability Return- Section 1- Annual Governance Statement 2018/19. Proposed by EC and Seconded by AY that this be Approved. All in favour.
- 8.1.4 Section 2 - Approval of 2018/19 Annual Accounting Statement - Proposed by HR and Seconded by KH that this be Approved. All in favour.
- 8.1.5 Bank Statements: Current a/c: £ 7,474.81; Reserve a/c: £3,003.24 as at 31.03.19 – Total £10,478.05 Noted.
- 8.1.6 To Approve payments as previously circulated for period up to 14th May 2019. It was Proposed by EC and Seconded by HR that the payments be approved. All in favour.

PAYMENTS LIST May 14, 2019	Amount
C Hirst Clerk Salary to April 19	£ 152.66
HMRC April 2019	£ 38.00
C Hirst Clerk Salary to 16th May 19	£ 76.33
HMRC 16th May 2019	£ 19.00
C Hirst Expenses to 15th May 2019	£ 71.53
Wyre Piddle Parish Council - Ink for laser Jet	£ 6.95
D M Payroll Services Ltd- Internal Audit 2018/19	£ 75.00
R. Wilks	
Worcestershire CALC	£ 30.00
TOTAL PAYMENTS FOR APPROVAL	£ 469.47

- 8.1.7 **To Note the dates for the Exercise of Public Rights the dates being 17th June to 26th July 2019.**
Noted.

9. Lengthsman and P3 Scheme

- 9.1.1 Agree to the signing of the Balfour Beatty Parish Lengthsman and Parish Paths Partnership Scheme Contract for 2019/20 HR Proposed and AY Seconded that this be approved and submitted.
- 9.1.2 Discuss jobs for May, June & July. Councillors commented that Grit Bins for Rectory Bank and Thrift Bank have not yet been replaced.

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- 9.1.3 Double white lines were requested by KH which was reported to her by a neighbour. At Tedstone Delamere B4203/Delamere Road Junction where it is dangerous for local homeowners when pulling out onto oncoming traffic. NS commented that a Traffic Order would be costly and that evidence of accidents would have to be obtained before it would be considered. NS agreed to investigate this and report back to the next Parish Council meeting.
- 9.1.4 RW reported that Church Lane Upper Sapey was waterlogged during periods of rain and requires sorting out.

10. Highways.

KH reported that the contactors for Fastershire were still leaving cut back branches along their route. NS agreed to investigate and where appropriate ask Fastershire to get their contractors to return and clear up.

When it rains heavily at Upper Sapey there is a blocked culvert which is causing the water to pool. HCC Highways to be contacted to report this matter.

11. Documentation Review

- 11.1.1 Noted existing Risk Management Policy.
- 11.1.2 Noted Standing Orders previous year.
- 11.1.3 Noted existing Code of Conduct.
- 11.1.4 Noted existing Complaints Procedure.
- 11.1.5 Noted Financial Regulations from previous year.

12. Ward Councillors Report

NS reported:

- Hillside Barn. Retrospective application has been received and should be posted to the planning portal in the next few weeks.
- B4203 New access in Upper Sapey. The Enforcement Officer has visited and spoken with the occupant to advise that planning is required. I have asked the officer to consider whether the issuing of a stop order, or a temporary stop order might be appropriate given the road safety consideration. AY commented that more people will try to get new access if this one gets through.
- Motocross track in Upper Sapey. Enforcement Officer is engaged with the landowner and I expect more news in the near future.
- NS reported that the future HCC administration was unclear at present. The initial meeting is to take place on the 24th May where the new Leader and Deputy Leader will be elected.

13. Correspondence –

- 1/5/19- Travellers Sites Development Plan (DPD) is currently being examined by a government appointed Planning Inspector-Hearing sessions were held in May 2018 and March 2019. As a result of discussions at these hearing sessions, the Inspector has issued proposed Main Modifications to the DPD. These main modifications are proposed in order to make the Traveller sites DPD 'sound'. These main modifications are open for public consultation from 1 May 2019 to 12 June 2019. **Noted.**
- 2/5/19 – Excessive speeding through Upper Sapey village. NS responded to the resident as follows: "A study was completed relatively recently on traffic speeds, copy sent to the resident for information.

The conclusion of the study was: "Having considered all the above factors the recommendation is that at this location there may not be any significant advantages to reducing the existing national speed limit on the B4203 to 40 mph in line with the recorded 85th percentile speeds.

Responsible motorists are already travelling at an appropriate speed and the introduction of a 40-mph limit with signing alone will in all probability not influence those drivers that choose to drive irresponsibly.

Initial discussions have taken place with the Police and at this point in time they are in broad agreement with the comments in this report."

NS continued: "I am sorry if this is disappointing to you, but as the ward councillor my powers are limited to requesting that such studies are done following local concern, and the results are the opinion of qualified traffic management professionals. We can repeat the study in a few years to see if behaviours have changed."

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14. **Parish Matters and future agenda items – None**

15. **Co-option.**

RW reported that there are now 3 vacancies following the election. One at Upper Sapey, One at Edvin Loach and One at Tedstone Delamere. The Clerk to send RW a co-option form and RW to look to advertise the vacancies on the website, newsletter and noticeboards.

16. **Date of next meeting**

16.1.1 Noted date of next meeting as Tuesday July 23rd, 2019 at Saltmarshe & District Hall at 7.30pm

The meeting closed at 8. 25pm.

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