

North Bromyard Group Parish Council

MINUTES OF NORTH BROMYARD GROUP PARISH COUNCIL MEETING Held on Tuesday, 26th March 2019 in Saltmarshe and District Hall.

Attendees: Cllrs: K Harris-KH; A Yarnold-AY; R Wilks-RW; E Carpenter-EC; H Richards -HR & Chairman J Wheeler-JW
Parish Clerk: C Hirst
Members of the public: 2

1. **Apologies** – Parish Cllrs R Caldicott-RC and A Dennis- AD. Ward Councillor N Shaw-NS
2. **Declarations of Interest**
RW Item 8

Democratic Period/Public Time

A member of the public attended enquiring whether the Parish Council had received notification of planning consultation for Hillcross Barn – Tedstone Delamere. The Parish Council were not aware of plans but it was mentioned by the member of the public that a great deal of earth moving was being carried out and fencing removed. Action: The clerk to speak to Planning Enforcement to ascertain whether the works being carried out were valid or an enforcement issue.

3. **Minutes of Parish Council meeting held on 27th November 2018 in Saltmarshe and District Hall**
Unanimously approved as a true record (RW/RC)

4 Matters Arising

- 4.1.1 The Clerk requested a quote from BB for 2 Triangular Tractor Warning Signs plus extension poles. BB stated that this would be part of a Communities Commissioning Application. BB requested location of signs which was supplied. As yet no further feedback. *Clerk to chase BB.*
- 4.1.2 Newly installed directional sign pointing down to Edvin Loach by Sandy Cross has not been tightened properly and can be moved or turned very easily. RW rectified.
- 4.1.3 Cost of new noticeboard for Tedstone Delamere. RW reported that this would be £160 as previous Notice Boards. Approval covered in item 6.1.3.
- 4.1.4 Planning Consultations - 183071 - Land off B4203, Upper Sapey- Proposed mobile home/log cabin- OS368549, 263130. Councillors unanimously raised no objections to this application and the Clerk responded to the planning consultation.
- 4.1.5 Planning Consultation - 184667 - Saltmarshe Castle Caravan Park, Tedstone Wafre- Proposed works to various trees under TPO. There are dead, dangerous and poor trees within this group. Councillors discussed this and felt that any tree cut down should be replaced with a sturdy native English hardwood replacement. The Clerk responded to the planning consultation with these comments. Councillors reported that the trees had now been felled which looked like healthy trees. *Action: Clerk to ask Planning Officer if they had checked the condition of these trees before removal and enquire whether replacements were being planted as the Parish Council requested.*
- 4.1.6 **HR Complaint that subcontractors for Fastershire had left a hole opposite Lambs Green House, Pound Lane** which is on the site of the Keeper's Cottage which was always known as Lamb's Green. It is on Pound Lane just south of the Tidbatch lane. The Contractor was "Complete Utilities". The Contractor has never returned to complete the work. *Action Clerk to contact NS to ask him to take this up.*

5. Highways.

- 5.1.1 Airband are clearing overhead lines and throwing debris over hedges and on verges on Tedstone Delamere Road and Edvin Loach to Collington Road. NS to speak to HCC/BB to arrange for this to be rectified and cleared.
- 5.1.2 Clerk to contact NS to ask if he could ascertain a definition of verges on the Highway and how responsibilities fall.

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6. Finance

6.1.1 To approve payments as circulated.

PAYMENTS LIST March 26, 2019	Amount
	£
C Hirst Clerk Salary Feb & March 19	296.24
	£
HMRC Feb & March 2019	74.00
	£
C Hirst Expenses to 23rd March 2019	102.02
	£
R. Wilks	444.00
	£
DM Payroll Services	75.00
	£
TOTAL PAYMENTS FOR APPROVAL	991.26

JW Proposed and EC Seconded that the payments be approved. All in favour.

6.1.2 A Bank Reconciliation as at 11th March 2019 was prepared by the Clerk and the accounts reconciled. Bank Balance less unrepresented cheques: £10,949.37 **Noted**.

6.1.3. To approve the cost of a new noticeboard for Tedstone Delamere at £160.00. Proposed HR, Seconded JW. All in favour.

6.1.4. Parish Hall Fund – Annual Statement of Accounts y/e 30/9/18 for Edwin Loach, Saltmarshe, Tedstone Wafre, Tedstone Delamere and Norton for information. **Noted**.

6.1.5. Approval for cost of living pay rise for Clerk. NALC Annual Salary Award which takes effect from 1st April 2019 was circulated for Councillors information. The Clerk pay is due to increase from £10.68 per hour to £11.00 per hour as per the NALC 2019 rates. An increase of 32p per hour. This will represent an increase in annual salary from £2221.44 to £2288.00. JW Proposed and RW Seconded that this be approved. All in favour.

7. Planning

7.1 Applications

Planning Consultation - **190087** - Sapey Golf Club, Upper Sapey, Worcester, Herefordshire WR6 6XT- Proposed new enlarged balcony, including re-positioning of access points, re-positioning of conservatory at first floor, provision of steps from balcony to base for night golf, and new obscure glazed conservatory at ground floor by front entrance to allow for golf simulator within the existing building- **CONSULTATION to 18th Feb 19. Planning confirmed that the retrospective Planning was valid.**

7.2 Pending None

7.3 Decisions

P190124/PA7- Greenacres, Greenacres Barn Edwin Loach Bromyard Herefordshire HR7 4PW, Prior notification of agricultural development - proposed building. - **Prior Approval not required.**

P183071/F - Land off B4203 Upper Sapey Herefordshire, proposed mobile home/log cabin **REFUSED.**

P184667/J – Saltmarshe Castle, Caravan Park, Tedstone Wafre- Trees covered by TPO **Consent Granted.**

P184673/FH- May Farm, Whitbourne. WR6 5SU - Erection of porch, roof dormers, partial timber cladding on principle elevation together with side and rear extensions. **Approved.**

P190164/FH- Leighbrook House, The Manors of Shelsey, Clifton on Teme. - Proposed glazed link/porch to rear of existing dwelling- **Approved.**

8. Lengthsman and P3 Scheme

8.1.1 The Lengthsman reported that he was working on P3 work, a couple of signs and a on a bridge which crosses the HCC/WCC boundary. The stream is the boundary. Currently it is being ascertained whose responsibility the work will fall to financially before work is undertaken. Councillors requested that the Lengthsman straighten the grit bin to Rectory Bank and report/repair grit bin to Thrift Bank/Pound Lane.

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9. Ward Councillor's Report.

NS reported that the Motocross site at Upper Sapey has very recently been the subject of a Planning Contravention Notice (PCN) as there have been significant earthworks on the site which ought to require planning consent. This is something that the council can take action on. I've also corresponded separately with those who have made complaints about the noise and advised them on the process of securing the attention of our environmental health team.

Unfortunately, I have similar complaints in other areas of my ward in relation to two other tracks. As I have explained before the Council is restricted in the extent of the action that it can take as such events are permitted under the Town and Countryside Act.

The blocked drains in Sapey Common have been jetted. Subsequently I have drawn the attention of our environmental health team to effluent discharge to one of the ditches into which these gullies drain. They will visit to investigate.

10. Correspondence.

- 10.1.1 The Parish Council received a Letter of thanks from Wolferlow Defibrillator Fund thanking the Parish Council for their generous contribution. A defibrillator, new battery and pads and a heated cabinet were purchased and are now installed. The First Responder providing the Defibrillator is coming to do a demonstration of how they work and CPR to those who can attend. **Councillors Noted the letter.**
- 10.1.2 Letter 25/1/19 – Ref Blocked drains in Park Lane, Sapey Common reported by a resident. Blocked drains now rectified.
- 10.1.3 Email – 29/1/19 River Wye and Lugg Natural Flood Management Project - Tedstone Brook Project Launch Event. Councillors **Noted.**
- 10.1.4 Email 25/2/19 – Herefordshire Waste changes flyer. **Noted.**
- 10.1.5 Design a Flag for Herefordshire Competition 2019. **Noted.**
- 10.1.6 Email 4/3/19 - Anti social noise from Moto X events at Upper Sapey. The Parish Council were made aware of the noise nuisance and NS had emailed the resident with advice on how to make a complaint. A further email was received on the weekend of the 23/24 March following a further weekend of activities on the site. The Parish Council continues to monitor the events and practice days on this site which for 2019. Number of race days permitted per year 14 and practice days 28. To date there have been 3 race days and 6 practice days. *Action: Clerk to report back to the resident with the information.*
- 10.1.7 A letter was received from Tedstone Wafre offering thanks to Cllr Harris and Wheeler for resolving the problem regarding the blocked roadside ditch and how speedily this was rectified. They also praised the care and attention given when carrying out the work. **Noted.**

11. Parish Matters and future agenda items

KH reported that Warren Lodge was for sale again. Concerns were raised regarding whether conditions placed on the current owner would be either carried out before sale or transferred to new buyer. **Noted.**

12. Date for next meeting

- 12.1.1 Next meeting is Annual Parish Meeting and Annual General Meeting of the Parish Council on Tuesday 14th May 2019 at Upper Sapey Village Hall (WR6 6EU) at 7.30pm

The meeting closed at 20.40pm