

**MINUTES OF NORTH BROMYARD GROUP PARISH COUNCIL MEETING  
held on Tuesday, 25<sup>th</sup> September 2012 in Upper Sapey Village Hall.**

**In Attendance**

Chairman	Mr J Wheeler
Vice Chairman	Mr B Civil
Councillors	Mr E Carpenter, Mr R Coldicott, Mr A Dennis, Mrs K Harris, Mr H Richards, Mr R Wilks,
Ward Councillor	Mr G Swinford
Clerk	Mrs L Butler
Public	Two

**1. Apologies** – none.

**2. Declaration of Interest** – none.

**3. Minutes of July Parish Council meeting**

Were approved on the proposal of Mr Civil, seconded by Mr Wheeler and unanimous.

**4. Matters Arising**

4.1 Grit bins- Location of grit bins identified as follows:

Upper Sapey: at the entrance to the church car-park, by the OAP bungalows on church bank and on the opposite side of the road to the last council house.

Tedstone Delamere: three to be sited along the road from its junction with the B4203 towards Whitbourne, the junction of this road with Line House Lane and at the upper end of this lane.

Wolferlow: near Upper House on a sharp bend in the road.

Sapey Common: adjacent to the telephone box.

4.2 Repairs of road to Line House Farm – clerk to ascertain when this is likely to be completed.

4.3 Tedstone Delamere to Whitbourne road: there are ridges in the road surface on the bend at the junction with Line House Lane.

4.4 On the same road, the road surface by the kennels is rutted and requires patching.

4.5 Overhanging trees on Rectory Bank continue to be a problem.

Herefordshire/Amey to be contacted on all items.

**5. Planning**

5.1 *For Consideration*

5.1.1 N121425/FH 2 Delamere Road, Tedstone Delamere, HR7 4QF

Proposed single storey sunroom extension to the rear of the property

Full Householder

The Parish Council has no objections.

On the proposal of Mr Civil, seconded by Mrs Harris and unanimous.

5.1.2 N122410/FH Templewood House, Sapey Common, WR6 6ES

Proposed rear extension with front dormer window to first floor and detached garage

Full Householder

The Parish Council has no objections.

On the proposal of Mr Carpenter, seconded by Mr Wilks and unanimous.

- 5.1.3 N122526/F Hop Kiln at Criftens Farm, Sapey Common, Worcester  
Change of use of former hop kiln to offices and retrospective permission for 7  
hardwood framed replacement windows. Planning Permission
- 5.1.4 N122527/L Hop Kiln at Criftens Farm, Sapey Common, Worcester  
Change of use of former hop kiln to offices and retrospective permission for 7  
hardwood framed replacement windows. Listed Building Consent  
The Parish Council has no objections. (both applications)  
On the proposal of Mr Carpenter, seconded by Mr Wilks and unanimous.

## 5.2 Decisions

- 5.2.1 N121862/L Woodend Farm, Whitbourne, WR6 5SU  
Replacement or refurbishment of 19 windows Listed Building Consent  
GRANTED
- 5.3 *Agricultural & Forestry Building and Operations - Prior Approval not Required*
- 5.3.1 N121507/S Criftens Farm, Sapey Common, WR6 6ES  
Proposed agricultural building  
Both above decisions noted by the Parish Council.

## 6. Highways

- 6.1 Inksmoor Court, Tedstone Wafre – ditches are filled in causing water to run down the  
road. Despite numerous reports to HDC over the past few years, both by the parish  
council and individuals, there has been no permanent resolution and this continues to  
remain a problem. Clerk will notify HDC again, but Cllr Swinford has offered to take  
this matter up with them.
- 6.2 Flooding of B4204 at Sapey Common has occurred in the same area where there has  
been some previous pipe work. Clerk to report this to HDC.
- 6.3 Pound Lane, Clifton on Teme - between Clifton and Whitbourne there has been flood  
water covering the road near Oxhall Farm/Riley Cottage due to ditches which need  
clearing out. Clerk to notify HDC.

## 7. New Standards - Localism Act 2011 - Code of Conduct

A draft version of the Code of Conduct adopted by Herefordshire Council, was sent to  
all parish councillors to review prior to this meeting. All having read it, it was agreed  
that the council should adopt this code un-amended. Proposed by Mr Wheeler,  
seconded by Mr Coldicott and unanimous. Clerk to produce the adopted version for  
distribution at the next meeting.

## 8. Finance

- 8.1 Mazars, external audit 2011/12 - £60  
Paid on the proposal of Mr Wheeler, seconded by Mr Civil and unanimous
- 8.2 HMRC tax - £103  
Paid on the proposal of Mr Wheeler, seconded by Mr Civil and unanimous
- 8.3 Clerks salary and expenses - Jul-Sep 2012  
Paid on the proposal of Mr Carpenter, seconded by Mr Wheeler and unanimous
- 8.4 Bank balances as at July 2012 – Current a/c £1,742.36 Deposit a/c £3,829.11  
Noted by the Parish Council

## 9. Ward Councillors Report

Boundary Commission are recommending that Herefordshire reduce the numbers of  
councillors from 58 to 54. Bromyard Town Council have submitted a proposal to the  
Boundary Commission proposing that a small part of Bromyard should not move into  
Bringsty, but stay as Bromyard.

Herefordshire are to receive less funding in the future so will be looking at every  
service it provides – not all services are statutory. Events are being held around the  
county, 'Your Community - Your Say'.

Amey contract ends next summer. Herefordshire are discussing whether services could be provided at a local level, with the possibility that parish councils will need to contribute, but it could provide a quicker and cheaper service. Looking at the principal at the moment but will need to look at actual cost savings.

The Porthouse Farm Development has gone to appeal. Bromyard Town Council consider the application for over 200 houses as over development, being next to an industrial estate. As there is no longer any employment land, the volume of housing is no longer required.

**10. Correspondence**

- 10.1 Provision of sandbags – Mr Wilks has 20 bags in storage. Agreed to put a notice in the parish magazine advising residents that they are available from him.
- 10.2 Broadband update – Cllr Swinford advised that individuals are encouraged to write to Herefordshire Council to support the project.
- 10.3 Flooding Incident Reporting Pro-Forma – incidents of flooding should be reported to Herefordshire Council. Copies of the form are to be sent to all councillors so they can accurately report flooding which affects their areas.

**11. Parish Matters and future agenda items**

- 11.1 A question was asked, what happens if someone doesn't have black bin bags? Cllr Swinford stated that he was against the proposal to stop the practice of supplying black bin bags, but it was passed anyway. Clerk to seek out further information.
- 11.2 There has been a report of antisocial behaviour by a resident of Orchard Gardens, Upper Sapey. Clerk to write to Kemble Housing.

**12. Public Questions - none**