

North Bromyard Group Parish Council

Minutes of the North Bromyard and Group Parish Council Meeting
Held at 8.00 pm on Tuesday, 23rd September 2014 in Upper Sapey Village Hall

In Attendance

Chairman	Cllr J Wheeler
Vice chairman	Cllr R Wilks
Councillors	Cllr R Coldicott, Cllr A Dennis, Cllr B Civil and Cllr K Harris
Ward Councillor	Mr G Swinford
Clerk	Mrs A Gardner

1. **Apologies** – Cllr E Carpenter is unable to attend tonight's meeting due to a prior commitment.
2. **Declaration of Interest** – None.
Democratic Period/Public Time - None
3. **Minutes of the Annual Parish Meeting held on Tuesday 5th August 2014**
Amendments:
Item 6.1.3 Should read The worse area is *from* the cottages
Item 6.1.4 Cllr Civil did not say “a costly and thoroughly unprofessional job” this was crossed off the minutes.
“Gritting did not cover the road surface due to overgrown edges” was missing from this paragraph; this was added to the minutes
Proposed by Cllr Wilks; seconded by Cllr Dennis that, with the above amendments made, the Minutes of the August Parish Council Meeting are a true record and this was unanimous.
4. **Matters Arising**
5. **Planning**
 - 5.1 **Applications**
 - 5.1.1 P142342/L Horners Mill, Whitbourne, Worcs. Herefordshire WR6 5RY.
Installation of roof lights and internal improvements. Applicant: Mr. M Fellows
Listed building consent
The council support this application as proposed by Cllr Richards & seconded by Cllr Wilks with all in favour
 - 5.1.2 P142680/FH Bodkin Hall, Edwyn Ralph, Bromyard, Herefordshire. HR7 4LU
Proposed single storey extension to dwelling and detached garage. Applicants Mr & Mrs J Pryce
Full Householder
The council support this application as proposed by Cllr Wheeler & seconded by Cllr Coldicott with all in favour
 - 5.2 **Decisions**
 - 5.2.1 P141698/FH 2 Rock Lane, Clifton on Teme, Worcester WR6 6ER.
Amended, amended application for a new detached double garage Applicant: Ms J Stott
Full Householder Granted with conditions
Approval Notice noted
 - 5.2.2 P141568/F Tedstone Court Farm, Tedstone Delamere, Bromyard. HR7 4PS.
Proposed demolition of wooden stable and building and construction of new stables and storage building:
Applicant: Mr Andrew Jones
Planning Permission Granted with conditions
Approval Notice noted
6. **Highways**
 - 6.1.1 The clerk completed the application form to join the lengthsman scheme and returned it to BB on 26.08.14
 - 6.1.2 The clerk has received confirmation from Hereford Planning Services that there are no further planning enforcement issues in regards to the Criftens Farm property.

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- 6.1.3 Cllr Wilks confirm that the pot holes in Lock Hill & Church Lane, Upper Sapey had been filled
- 6.1.4 Cllr Civil confirmed that the grass verges/edges in Tedstone Delamere had not been cut back
- 6.1.5 The pot holes in Tedstone Delamere have been noted by C Berkeley and will be attended to as per the criteria set.
- 6.1.6 Although the hedge at Warren Lodge has been cut back a little it is still not enough. K Harris to monitor and report back
- 6.1.7 Cllr Coldicott has not spoken to the householder at 1 Delamere Road about his hedge, but will report back to the November meeting. Cllr Wilks reported that hedge cutting has been delayed due to birds still nesting.
- 6.1.8 Clerk produced quote for one grit bin but awaiting confirmation of additional charge from BB for future refilling.
- 6.1.9 C Berkeley has noted that the hedge has overgrown around the direction sign opposite the turning to Collington and this matter will be attended to in the fullness of time.
- 6.1.10 C Berkley did not realise the road to Yearston Court was council property. Awaiting confirmation that the pot holes will be filled
- 6.1.11 Weekly reports from C Berkeley: the clerk will continue to email the updates to councillors with email addresses every week and print copies for those without & distribute these copies at the following council meeting to save postal costs.

7 Finance

- 7.1.1 Received Clerks salary and expenses – Approval Prop: RC & sec: JW; unanimous
- 7.1.2 Deposit of £2100 precept by Herefordshire Council – noted
- 7.1.3 Chairman to investigate possibility of Clerk to view bank details via “on-line” system as Nat West bank statements are now produced quarterly.
- 7.1.4 Clerk to produce 3 quotes for the purchase of office equipment necessary due to change in perusing planning applications.
It was proposed by Cllr Civil and seconded by Cllr Coldicott that the Chairman & Vice-Chairman then decide where to buy the items from so that the clerk is in possession of the goods prior to the November meeting.

8 Ward Councillors Report

Hereford Council is now run with a minority administration as there are 27 conservative and 31 opposition councillors.

The planning department is of concern and there is under review as it is not adhering to statutory regulations. The application for 20 homes in Whitbourne is going to committee on the 8th October – the original plan was for 47 homes.

A meeting has been arranged between the landowners and HCC to discuss the finance for the repair of Lynton Estate Road which is a private road in very bad repair.

Cllr Swinford has email BB about the terrible state of repair of the passing places in Wolferlow Lane and is waiting for a response.

9 Correspondence

- 9.1.1 HCC 2015/16 council budget consultation was noted and councillors were encouraged to complete on line
- 9.1.2 Travellers site document was noted and the clerk was asked to complete stating that this council was happy with current sites and felt no more were necessary.
- 9.1.3 To meet the new Transparency Code of Practise, the clerk was asked to obtain quotes for both internal & external auditors together with quotes for producing, running and maintaining a web site in readiness for the November meeting
- 9.1.4 Invitation to attend a meeting about changes to the code of conduct for Parish Councillors noted
- 9.1.5 Invitation to attend a a budget consultation with HALC and HCC – noted
- 9.1.6 Development management e-consultation of planning documents – see *finance 7.1.4*
- 9.1.6 Letter re Community Speed Watch - noted
- 9.1.7 Clerk asked to forward letter from Mrs North (Bridleways) to the footpath offices & ask him to attend the November meeting

10 Parish Matters

- 10.1.1 Cllr Richards asked what is the law in respect of unleashed dogs accompanying horse riders on bridleways

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- 10.1.2 Cllr Coldicott informed that there had been a complaint about an overgrown footpath on his land. Catherine Berkeley our Locality Steward had walk the path with Cllr Coldicott and confirm that no further action was necessary as the path had vegetation on it which was not the responsibility of the landowner to remove. Cllr Coldicott wanted it minuted that the complaint had come from our footpath officer Tom Fisher, and he was not happy that Tom had not spoken to Cllr Coldicott in the first instance.
- 10.1.3 Cllr Dennis asked who is responsible for the stiles situated in fences. Cllr Coldicott informed us that the owner of the hedge is responsible for the stile
- 10.1.4 Cllr Civil asked if a report from HCC in respect of the latest information about Broadband in Tedstone Delamere could be brought to the November meeting. Cllr Swinford will action
- 10.1.5 Cllr Swinford was asked about progress of the plans by Amila Y'Mech, he responded by saying that he had advised this parishioner to seek pre planning advice which is confidential and that no formal plans had been put forward.
- 10.1.6 The clerk was asked to bring the insurance document to the next meeting to check that the transport of equipment is covered.

The meeting closed at 9.45 pm