

# North Bromyard Group Parish Council

## MINUTES OF NORTH BROMYARD GROUP ANNUAL PARISH COUNCIL MEETING Held on Tuesday, 16<sup>th</sup> May 2017 in Upper Sapey Village Hall after the conclusion of the Annual Parish Meeting

1. **Election of Chairman**  
On the proposal of Cllr Coldicott and seconded by Cllr Carpenter; Cllr Wheeler was voted in as Chairman with all in favour
2. **Election of Vice-Chairman**  
On the proposal of Cllr Wheeler and seconded by Cllr Dennis; Cllr Wilks was voted in as Vice-Chairman with all in favour
3. **Apologies**  
None
4. **Declarations of Interest**  
Agenda Item 9 Cllr Wilks  
7.1.1 Agenda item Cllr Harris
5. **Minutes of March Parish Council meeting**  
The minutes of the March Parish Council Meeting were approved as a true record on the proposal of Cllr Wilks; seconded by Cllr Coldicott with all in favour
6. **Matters Arising**
  - 6.1.1 The clerk confirmed that BT has decommissioned the Kiosk at Sapey Crossroads and it now officially belongs to the Parish Council. Refurbishment has begun and the clerk is to liaise with Mrs & Mr Ashton to see if any further action by the PC is required.
  - 6.1.2 Signs for Sabrina Way – ongoing.
7. **Planning**
  - 7.1 **Applications**
    - 7.1.1 P171134 – Beauty Bank, Tedstone Wafre, Bromyard. HR7 4PX  
Parrot breeding of rare species faced with extinction to re-populate dwindling wild populations supplying mainly zoos and other similar establishments  
Applicant: Mr Ian Harris. Certificate of Lawfulness.  
All in favour of supporting application as proposed by Cllr Wheeler & seconded by Cllr Coldicott
    - 7.1.2 P171067 – The Forge, Delamere road, Tedstone Delamere, Bromyard. HR7 4PR  
Proposed conversion of blacksmiths shop into dwelling.  
Applicant: Mrs Christine Morris. Planning Permission  
7 to 1 councillors (1 councillor abstained) support application as proposed by Cllr Wheeler & seconded by Cllr Wilks.  
Council recommend the following: Restrict permitted development rights and ask that a condition for parking not to be allowed on the frontage of the property  
The clerk was asked to make the planning officer aware that the oak trees on the boundary had existing TPO's on them.
  - 7.2 **Pending**
    - 7.2.1 P170450. Three Gates, Tedstone Wafre. Bromyard. HR7 4PZ  
Noted
    - 7.2.2 P171099. Trogge, High lane, Tedstone Wafre, Bromyard. HR7 4PP.  
Noted
  - 7.3 **Decisions**
    - 7.3.1 P170327. The Old Post Office, Tedstone Wafre, Bromyard, HR7 4PP  
Full Householder – Granted  
Noted



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7.3.2 P170689. South Batch Cottage, Upper Sapey, Worcester. WR6 6XT  
Planning permission - **REFUSED**  
Noted

## 8. Finance

- 8.1.1 Unanimously approved of annual governance statement for the 2016/17 accounts as read out and signed by Chairman
- 8.1.2 Unanimously approved 2016/17 accounts and completion of annual return and signed by Chairman
- 8.1.3 Noted internal auditors report
- 8.1.4 Noted Bank Statements: Current a/c: £6099.84; Reserve a/c: £1334.61 as at 30.04.17
- 8.1.5 Unanimously approved all payments, as previously circulated, on the proposal of Cllr Wheeler and seconded by Cllr Carpenter
- 8.1.6 Unanimously approved purchase of a notice board for Edwin Loach on the proposal of Cllr Dennis & seconded by Cllr Yarnold

## 9 Lengthsman and P3 Scheme

- 9.1.1 Agreed to the signing of the Balfour Beatty Parish Lengthsman and Parish Paths Partnership Scheme Contract for 2017/18.
- 9.1.2 Agreed P3 work Schedule as provided by Footpath Officer (via clerk) Agreed Lengthsman to carry out work as necessary.  
Lengthsman confirmed that verges should be cut by BB.

## 10 Highways

- 10.1.1 Parishioner Jenny Borriello talked about the serious accident at Sapey Crossroads on the weekend of 22<sup>nd</sup>/23<sup>rd</sup> April 2017 and confirmed that there had been 2 accidents here recently. The police has been notified of both incidents.  
The Clerk will write to BB asking for rumble strips, stop signs and solid white lines at the crossroads. Mr Borriello will send the clerk & ward councillor photos of the poor markings at the crossroads.
- 10.1.2 Clerk to write to BT requesting engineers do not park on grass verges at Sapey crossroads as their vehicles restrict view for other road users
- 10.1.3 Cllr Civil reported that the potholes by the kennels at Tedstone Delamere need filling once more – they were not sealed when last filled. Clerk to report. Ward councillor to report.

## 11 Documentation Review

- 11.1.1 Noted existing Risk Management Policy
- 11.1.2 Noted existing Council Standing Orders
- 11.1.3 Noted existing Code of Conduct
- 11.1.4 Noted existing Complaints Procedure
- 11.1.5 Unanimously approved Financial Regulations, as proposed by Cllr Wilks and seconded by Cllr Wheeler

## 12 Ward Councillors Report

- 12.1.1 Cllr Shaw confirmed that HCC had not received a road closure application for the VELO Cycle Race. HCC have requested full details from the race organisers and await their response.
- 12.1.2 Court case adjourned until 18<sup>th</sup> June in respect HCC V Saltmarshe Caravan Park (signage issue)

## 13 Correspondence

- 13.1.1 Noted - Rural Area Site Allocations DPD information event.
- 13.1.2 Noted - Community Housing Fund: Information & Networking Event
- 13.1.3 Noted - Hereford City of Culture 2021: bid summary document

## 14 Parish Matters and future agenda items

- 14.1.1 None

## 15 Date of next meeting

- 15.1.1 Date of next meeting is July 25<sup>th</sup> 2017 at Saltmarshe & District Hall - Noted

The meeting closed at 9.40 pm

SIGNED: .....



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