

# North Bromyard Group Parish Council

## MINUTES OF NORTH BROMYARD GROUP ANNUAL PARISH COUNCIL MEETING Held on Tuesday, 3<sup>rd</sup> November 2015 in Upper Sapey Village Hall

### In Attendance

Chairman	Cllr J Wheeler
Vice chairman	Cllr R Wilks
Councillors	R Coldicott, A Dennis, K Harris and A Yarnold
Ward councillor:	N Shaw
Clerk	Mrs A Gardner
Public	None

- 1. Apologies:**  
Apologies received from Cllr Carpenter.
- 2. Declaration of Interest:**  
Agenda item 5.1.8 – Cllrs Yarnold and Wilks who are on the village hall committees  
Agenda item 8 – Dispensation for Cllr Wilks as previously submitted

Democratic Period: N/A

- 3. Minutes of Parish Council meeting held on September 8<sup>th</sup> 2015 at Saltmarshe & District Hall**  
Item 15.1 add the word "forestry" after "all" and before "restrictions" .  
With the above amendment and on the proposal of Cllr Wilks & seconded by Cllr Wheeler it unanimously agreed to accept the minutes as a true record of the meeting
- 4. Matters Arising**
  - 4.1.1 Cllr Coldicott has not met with the enforcement officer but has spoken to him on the telephone
  - 4.1.2 Ward Councillor Nigel Shaw suggests that there will be a substantial amount of work to have TPO's put on every tree on the Saltmarshe caravan park.  
As the new owners of the park have not yet applied for a license, it has been suggested that restrictions for tree felling are included on the license when produced.  
Cllr Shaw has been advised that the size of the signs outside the caravan park just within the forecourt allowed dimensions of 4.6 sq. mt. Parish councillors dispute this and the clerk was asked to write to the planning dept. stating concerns about the size and that there are 2 signs.  
Cllr Shaw will give the clerk the contact details at HCC so that the clerk can write to them informing them of parish councillors and parishioners concerns about the size of the signs.
- 5. Finance**
  - 5.1.1 It was agreed to pay the clerks salary & expenses of £326.25 for Oct & Nov 2015 – proposed by Cllr Wilks, seconded by Cllr Coldicott and all in favour
  - 5.1.2 Noted Bank Statements: Current a/c: £5467.01 Reserve a/c: £1333.79 as of 09.10.15
  - 5.1.3 Approved lengthsmen's invoices of £52.80 and £708 for P3 Scheme for work carried out in July-October proposed by Cllr Coldicott, seconded by Cllr Wheeler with all in favour
  - 5.1.4 Noted 6 monthly figures
  - 5.1.5 Agreed proposed budget for 2016/17 according to regulations – proposed by Cllr Wilks, seconded by Cllr Coldicott and all in favour
  - 5.1.6 Agreed precept will remain at £5000 for 2016/17 – proposed by Cllr Wilks, seconded by Cllr Coldicott and all in favour
  - 5.1.7 Approved donation of £200 to each of the 4 parish churches as agreed in the 2014/2015 budget – proposed by Cllr Wilks, seconded by Cllr Coldicott and all in favour
  - 5.1.8 Approved donation of £500 to each of the 2 village halls as agreed in the 2014/2015 budget – proposed by Cllr Wilks, seconded by Cllr Coldicott and all in favour
  - 5.1.9 Approved letter to Nat West requesting statement to be produced at the month end and not mid-month as at present.
  - 5.1.10 Approved request for a contribution of £100-200 from Hereford Age UK – proposed by Cllr Harris, seconded by Cllr Coldicott and all in favour

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# North Bromyard Group Parish Council

## 6 Planning

### 6.1 Applications:

- 6.1.1 P152854 – 4 Thrift Court, Clifton on Teme, Worcester. WR6 6EF  
Proposed conversion of loft space into habitable accommodation. Applicant Mr D Harris  
Listed Building Consent supported on the proposal of Cllr Wheeler, seconded by Cllr Wilks and all in favour

## 7. Highways

- 7.1.1 Cllr Wilks confirmed that fly tipped sacks have been removed from the layby near New House Nurseries.  
It was agreed that councillors would monitor all outstanding highway issues and report back to January meeting, when the clerk will re-report them if necessary.

## 8. Lengthsman and P3 Scheme

- 8.1.1 It was unanimously agreed that the lengthsman will repair grips clear gullies and improve the visibility of the signs within the parish as workload for November, December and January. Plus deal with flooding and freezing issues as necessary.  
The Clerk will request that 2 tonnes of rock salt be delivered to the lengthsman for use this winter, providing it is still free of charge.
- 8.1.2 It was unanimously agreed that the lengthsman would continue with the P3 scheme list of jobs, as provided by Tom Fisher

## 9. Ward Councillor's Report

Cllr Shaw reported that HCC were considering options for devolution, LEP (Local Economic Partnership) and reviewing county farms.  
The government budget is due shortly and the subsidy for parish councils is likely to cease.  
Cllr Shaw has been appointed as a cabinet support officer for finance

## 10. Website Design

- 10.1.1 In Ken Nason's absence the clerk asked if councillors had any comments about the website which should be going live shortly. Cllr Wilks pointed out that the info about our meeting is incorrect & the clerk will inform Ken accordingly. It was felt that photos of the local churches should be on the website
- 10.1.2 It was agreed that each councillor will write a short biography (a couple of sentences) and bring it to the January meeting for posting on website
- 10.1.3 The clerk took photos of each councillor in attendance for website
- 10.1.4 Councillor's will continue to provide scenic photos for website
- 10.1.5 It was agreed that the clerk should contact all business in the parish asking if they want a link to their website from the parish website, free of charge.

## 11. Correspondence

- 11.1.1 Noted invitation to appoint a Tree Warden, Cllr Wilks agreed to monitor trees in our area informally, It was agreed to put notice on website to see if anyone local may be interested in this role.
- 11.1.2 Noted invitation to attend Tree Warden "launch event" on 7<sup>th</sup> November
- 11.1.3 Noted Rural Bus funding letter received from HCC

## 12. Parish Matters and future agenda items

- 12.1.1 It was reported that grit bins around the parish are being damaged by mowers. It was agreed that the lengthsman would trim around the bins in future so that the council mowers would have no need to get so close to them in future.

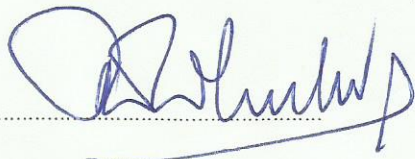
## 13. Date of next year's meetings

- 13.1.1 Dates for next year's meetings were agreed and will be published on the website  
The next parish council meeting is scheduled for January 26<sup>th</sup> at Upper Sapey Village Hall.

The meeting closed at 9.30 pm

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