

North Bromyard Group Parish Council

Minutes of the annual meeting held at Saltmarshe & District Village Hall on Tuesday 3rd August 2021 at 7.30pm

Present: Cllrs: R. Wilks (Chairman), A. Yarnold (V/Chairman), I. Dennis, H. Richards, K. Harris & E. Carpenter.

Also present: County Cllr N. Shaw, Parish Clerk Michelle Alexander and x3 members of the public.

15.21 Apologies: Cllr S. Tomkins - accepted.

16.21 Declarations of Interests: Cllrs Wilks, Yarnold & Carpenter declared an interest in the request for funding from both village halls. Cllr Wilks declared an interest in matters relating to the Lengthsman scheme.

17.21 Minutes of the Annual Parish Council meeting held 25th May 2021: The minutes were proposed as a true record by Cllr Yarnold, seconded Cllr Harris, all agreed.

18.21 Matters arising if not itemised on this agenda:

18.21.01 Cllr Dennis has checked the ditch by Cllr Richards and a suitable solution has been agreed (09.21).

18.21.02 Prichard's Close resurfacing remains an ongoing matter (10.01).

The meeting was suspended to enable members of the public to address the Council:

Residents of "Paradise Valley" attended the meeting and responded to questions from the Council regarding business activities on the site, concerns relating to planning enforcement matters on the site and ongoing land ownership matters regarding Whitbourne Estate. There was also discussion about outstanding permitted development matters, some of which may have to be reapplied for due to permission having expired or insufficient commencement of works.

19.21 Planning Matters:

19.21.01 Applications received:

- 212147FH & 212148L - Hill Cross Barn, Delamere Road, Tedstone Delamere HR7 4PR - New single storey extension and minor alterations. (Response required by 4/8/21)
- 211701 – South Batch Farm, Upper Sapey WR6 6XT – proposed siting of two holiday lodges – Objection submitted 25/6/21.
- 211693L – Upper Farmhouse, Wolferlow HR7 4QA – proposed replacement of 16 existing timber windows – No objections returned 24/6/21.
- 211504 – Thrift House, Clifton-upon-Teme WR6 6EF – single storey extension in courtyard area – No objections returned 15/6/21.
- 203817 – Saltmarshe Caravan Park, Tedstone Wafre HR7 4PN – appeal lodged re refusal to issue a Certificate of Lawful Use – representations to be submitted by 17th August.

19.21.02 Decisions and notifications:

- 211050 – Three Gates, Tedstone Wafre HR7 4PZ – approval of details reserved by condition – Condition 3 discharged re joinery works, elevations of joinery items on drawings, colour scheme and surface finish.
- 212004 – The Lairage, Upper House Farm, Wolferlow HR7 4QA – Certificate of Lawful Use granted for existing use as a single dwelling house.
- 211701 - South Batch Farm, Upper Sapey WR6 6XT – proposed siting of two holiday lodges – application withdrawn.

20.21 Financial & Governance Matters –

20.21.01 Payments were approved as –

- Clerks' salary £316.02 / Clerks expenses £30.60 mileage, £24.05 BT.
- Clerk's home/office fee Q1 - £60.00
- Clerk reimbursement - payroll preparation to end Q1 - £60.00
- HMRC Q1 PAYE - £75.60
- Upper Sapey Church afternoon tea event - £200.00 donation agreed.
- Glasdon UK Limited – new litter bin - £222.41 (delivery awaited)
- Request for donation to Upper Sapey Village Hall - £1000.00 (£500 each for years 2020 & 2021) approved. Proposed Cllr Richards, seconded Cllr Dennis. All agreed.
- Request for donation to Saltmarshe & District Village Hall - £1000.00 (£500 each for years 2020 & 2021) approved. . Proposed Cllr Richards, seconded Cllr Dennis. All agreed.

20.21.02 Bank balances to 5th July 2021: Current a/c £22706.46; Business Reserve a/c £3010.60.

21.21 Lengthsman and P3 Scheme: R. Wilks is liaising with T. Fisher regarding the way marker posts and outstanding gates. The church notice board in the Tedstone Delamere layby will be erected shortly.

22.01 Highways Matters – the following matters were discussed and are to be reported:

- Pound Lane road surface is very bad between Lower Thrift Barns and The Thrift – Clerk to report.
- Tidbatch Lane road surface is very bad – Clerk to report.
- Tedstone Delamere potholes – the worst have now been filled.
- Some outstanding ditching works remain although the ones by Halesend have been done. Also, some ditching required along towards Sapey Common although Hfds Council have been notified already. Cllr Wilks is marking the highway to assist locating the works required. Hedge House Lane straight from Wolferton towards Saltmarshe also remains outstanding.
- Concerns remain regarding the value for money received from Balfour Beatty together with litter being thrown on to verges during works. Cllr Shaw agreed to pass these to Hfds Council.
- Cllr Richards reported that a traffic survey has been conducted along Pound Lane but it remains unclear as to which authority it was carried out for. Cllr Shaw agreed to check with Hfds Council if they were aware of it.
- Cllr Dennis asked if signage could be placed along Church Lane to warn drivers of children playing there? Council a sign be placed on the junction? Clerk to check with Hfds Council.
- Cllr Wilks raised concern about the management of the road closure from Sapey Common towards Martley recently. It seemed excessive for what was required and could have been much better planned.
- Cllr Richards commented that recent road closures fail to take in to account the needs of farmers to move heavy farm vehicles and only focus on school holiday periods and not the farming calendar.
- Cllr Wilks reported that the Highways incident at Upper Sapey cross roads has been attended by the Accident Investigation Unit and a number of traffic management solutions are being put in place in the near future to warn drivers of the cross roads. Timescale is before Christmas for the completed works.
- Cllr Dennis raised concern that vegetation needs cutting back asap at some junctions including at Bromyard Downs.

- Cllr Wilks asked the Clerk to look into costs via Hfds Council for white gates to be installed at Upper Sapey cross roads.

23.01 Ward Councillors Report: Report as circulated via email. Matters raised included –

- Bromyard Covid lineage and planters are being removed shortly.
- Traffic accident plans are being out in place at Upper Sapey cross roads (a site meeting has taken place) and outside Bromyard Post Office.
- Mobile speed cameras are to be used on Bringsty Common.

24.01 Correspondence Received: The Leader Report from Hfds Council was as circulated. The Police Charter was signed, and the top 3 priorities agreed as Traffic Management, Speed Enforcement and Rural Crime.

25.01 Councillor Reports on Parish Matters and Requests for Future Agenda Items: next agenda to include an update on “Paradise Valley” matters.

26.01 Date of next meeting: Tues 28th September 2021 at Upper Sapey Village Hall at 7.30pm.

There being no further business the meeting closed at 8.55pm.

Michelle Alexander

Clerk