

# North Bromyard Group Parish Council

**Minutes of the annual meeting held at Saltmarshe & District Village Hall on Tuesday 23<sup>rd</sup> November 2021 at 7.30pm**

**Present:** Cllrs: R. Wilks (Chairman), A. Yarnold (V/Chairman), K. Harris & E. Carpenter.  
Also present: County Cllr N. Shaw, Parish Clerk Michelle Alexander. No public present.

**39.21 Apologies:** Cllr S. Tomkins, Cllr I. Dennis, Cllr H. Richards.

**40.21 Declarations of Interests:** Cllr Wilks declared an interest in matters relating to the Lengthsman scheme and P3 scheme.

**41.21 Minutes of the Annual Parish Council meeting held 28<sup>th</sup> September 2021:** The minutes were proposed as a true record by Cllr Harris, seconded Cllr Carpenter, all agreed.

**42.21 Matters arising if not itemised on this agenda:** Cllr Wilks reported that Highways work to Sapey crossroads has been completed, although some signage remains outstanding. Rumble strips are not very effective so far and may need adjustment? County Cllr Shaw will feed that back to Hfcs Council and ask them to follow it up.

## **43.21 Planning Matters:**

43.21.01 Applications to be considered –

- 213961 Thrift House, Clifton upon Teme WR6 6EF – proposed single storey extension into the north-east side of the property to create a new entrance hall, porch and dining room opening on to the courtyard area. No objections raised.
- 214259 Gardeners Cottage, Tedstone Court, Tedstone Delamere HR7 4PS – approval of details reserved by conditions 3 & 4 attached to LB consent 203107. No objections raised.

43.21.02 Decisions and notifications –

- 213473 Horners Mill, Whitbourne WR6 5RY – application for approval of details reserved by condition 3 attached to listed building consent 180814 – condition 3 discharged in full.
- 212148 & 212147 Hill Cross Barn, Tedstone Delamere HR7 4PR – application withdrawn for new single storey extension and minor alterations.
- 213146/L St Andrews Church, Wolferlow HR7 4QA – application withdrawn for conversion of existing church to a dwelling.
- 211290 Sapey Golf Club, Upper Sapey WR6 6XT – permission granted for two storey and single storey extension for enlargement of the professional shop at ground floor and a new room to be used for meetings and business purposes on first floor. It was agreed to reiterate the previous objections submitted.
- 213622 Bodkin Hall, Edwyn Ralph HR7 4LU – approval of non-material amendment to planning permission 210663. Existing single storey outbuilding developed into dining space and workshop with connecting single storey lobby extension to existing dwelling. To allow various changes to some plans – windows, doors, flue, and reduced footprint to link corridor.
- 203925 – appeal notification for change of use of land to caravan site for three caravans (retrospective.) Sapey Golf Club, Upper Sapey WR6 6XT.

## **44.21 Financial & Governance Matters –**

44.21.01 Payments were proposed for approval by Cllr Harris, seconded Cllr Yarnold –

- Clerks' salary £316.22
- Clerk's expenses £ mileage / £23.34 BT / £7.70 stationery / £59.99 IT security
- Print-Serve Limited payroll fee Q2 - £60.00

44.21.02 Precept and Budget 2022-23 – budget figures as circulated by the Clerk. It was noted that earmarked reserves were needed for next year. Potential projects include a defibrillator at Upper Sapey Village Hall, additional Lengthsman works, village white gates and noticeboards. All to consider for the next meeting. It was proposed by Cllr Wilks, seconded Cllr Yarnold to retain the precept as £10k again for the next financial year, all agreed. Clerk to inform Hfds Council.

44.21.03 Funding request Upper Sapey Church for Christmas Fayre – it was agreed to check whether this event was now going ahead. If it does go ahead it was agreed that an amount up to £200.00 could be offered.

44.21.04 New litter bin on corner of Orchard Gdns, off Church Lane – agreed. Clerk to order.

44.21.05 Bank balances to 3<sup>rd</sup> Nov 2021: Current a/c £24,120.22; Business Reserve a/c £3010.69. Noted.

**45.21 Lengthsman and P3 Scheme:** Salt bins along Tedstone Delamere Road need checking / refilling. Cllr Wilks to contact the Parish Footpaths Officer for a catch up. Cllr Harris reported that the cottage opposite R. Caldicotts needs the drainage ditch cleared – Clerk to report to Balfour Beatty.

**46.21 Highways Matters** – the following matters were discussed and are to be reported:

- The Clerk is progressing the application for 30mph at Lockhill, Upper Sapey.
- Edvin Loach - lane outside Steeples Farm – surface of the road is very poor – Clerk to report.
- Cllr Tomkins (via email) reported witnessing regular heavy tractor traffic travelling through Wolferlow, believing that a neighbouring farmer has off lying land/stock and is trans shipping FYM and feed. The lanes are becoming very muddy from farm vehicles but there is also a lot of litter on the road and in the verges. The situation will be monitored.
- The missing sign in Poke Lane has still not been replaced – report again to Hfds Council.
- There is no county boundary sign when coming from Stamford direction – to be reported to Hfds Council.
- Grips and ditches from Bromyard to the county boundary need redoing as they have grown over again. Report to Hfds Council.
- Concern raised regarding a new entrance just before entering Worcs on the Tenbury Rd. Traffic from Tenbury direction will have very limited visibility, although it has been approved via planning permission. A new horse and carriage sign has been fixed to the highways sign – query if permitted?

**47.21 Ward Councillors Report:** Report as circulated via email and will be uploaded to the Parish Council website.

**48.21 Correspondence Received:** None.

**49.21 Councillor Reports on Parish Matters and Requests for Future Agenda Items:**

- Cllr Harris is to follow up on a possible new Parish Councillor.
- Next agenda item – bank account transfer to Unity Trust Bank.

**50.21 Date of next meeting:** Tuesday 25th January 2022 at 7.30 pm at Upper Sapey Village Hall.

There being no further business the meeting closed at 8.25pm.

Michelle Alexander  
Clerk

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