

# North Bromyard Group Parish Council

## Minutes of the meeting held on Tuesday 23<sup>rd</sup> May 2023 at 7.30pm at Upper Sapey Village Hall

**Present:** Cllrs: R. Wilks (Chairman), A. Yarnold (V/Chairman), K. Harris, S. Tomkins, H. Richards, K. Shrubbs & E. Carpenter.

Also present: Parish Clerk Michelle Alexander.

**01.23 Apologies:** Cllr I. Dennis, Ward Councillor P. Stoddart.

**02.23 Election of Chairman:** It was proposed by Cllr Carpenter, seconded by Cllr Richards that Cllr Wilks remain as Chairman. All agreed.

**03.23 Election of Vice Chairman:** It was proposed by Cllr Carpenter, seconded by Cllr Richards that Cllr Yarnold remain as Vice Chairman. All agreed.

**04.23 Declarations of Interests, Updates to Registers of Interests and application for Councillor dispensations under s.33 of the Localism Act:** Cllr R Wilks declared an interest in Lengthsman & P3 matters. No dispensations required.

**05.23 Minutes of the Parish Council meeting held 28<sup>th</sup> March 2023:** The minutes were proposed as a true record by Cllr Shrubbs, seconded Cllr Carpenter, all agreed.

**06.23 Matters Arising:** Potholes by Yearsett have been filled in.

### Democratic Public Time:

No comments.

**07.23 Planning Matters:** Applications for consideration / responses made –

231057 – Beauty Bank, Tedstone Wafre – proposed demolition of 2 nos conservatories and replacement with new kitchen extension and garden room. Construction of new stairwell to side elevation. No comment.

P321500/XA2 – Worthy Bank House, from Thistledown Nursery to county boundary – application for approval of details reserved by cond. 4 attached to PP 203435. No further comments.

231254 – Saltmarshes Castle Caravan Park, Tedstone Wafre HR7 4PN – proposed tree works. No objection but asked to consider replanting with native mixed species.

Decisions and notifications –

230682 – Underley Cottage, 2 Underley, Stoke Bliss – approval of single storey extension.

P223553/F – Land at Thistledown Nursery, Sapey Common – approval for the erection of a replacement dwelling and assoc works.

P230638/FH – Cutnells, Tedstone Wafre – approval for the erection of a Border Oak carport.

P230759/FH and P230760/L – Thrift House, Clifton upon Teme – approval for rear porch to entrance.

P230733/PA7 – Land at Cockshutt Farm, Upper Sapey – prior approval not required for the proposed installation of a 30m lattice tower, x3 antennas, x2 dishes, x1 equipment cabinet, x1 meter cabinet and ancillary development incl. a generator and fenced compound.

### 08.23 Financial & Governance Matters:

08.23.01 Payments were approved plus an additional £71.99 to Ken Nason (total £271.99)

Proposed Cllr Richards, seconded Cllr Shrubbs. All agreed.

Payments – Clerk £319.08; Clerks expenses £17.38 BT + £ mileage, £8.80 postage; £90.00 U/Sapey Village Hall; £90.00 Saltmarshe & Dist Village Hall; £271.99 K. Nason (webmaster);  
08.23.02 Receipts - £5000.00 Hfds Council precept (part 1)  
08.23.03 Bank balance to end Feb (Nat West) Current acct £9947 / Business Reserve £3026.42.  
Bank balance to 22 March (Unity Trust Bank) £20,677.52.  
08.23.04 Annual Governance Statement and Annual Accounting Statement were approved for the year ended 31 March 2023. Proposed Cllr Carpenter, seconded Cllr Wilks. All agreed.  
08.23.05 Bank account signatories were agreed as Cllrs Wilks, Yarnold and Shrubbs.  
08.23.06 VAS – the Council has registered an interest in purchasing a new vas jointly with Brockhampton PC.  
08.23.07 Smart Water – it was agreed not to progress this scheme currently as more interest needs to be generated and potential set up and future costs calculated.  
08.23.08 Councillor Code of Conduct – it was agreed to adopt the Herefordshire Council scheme.  
08.23.09 New website – The Clerk is progressing this with the web designer, B. Higgins.

### **09.23 Lengthsman and P3 Scheme:**

R. Wilks to collect the signage re water on the road, before the verge is mown by Hfds.  
The sump down Pound Lane – silt has blocked the pipe. R. Wilks looking at options re clearing this.

Cllr Richards reported that the new bridlepath gates are very good.

**10.23 Highways Matters** – the following matters were discussed and are to be reported by the Clerk:

- Pothole at Pixhill between the church and Redhill
- Potholes at the top of Redhill x2
- Potholes outside the old kennels along Delamere Lane still very bad (prev. reported)
- Delamere Lane horse warning signs still outstanding by Hfds (prev. reported)
- Upper Sapey cross roads warning sign is damaged (half missing)
- County boundary sign still missing towards Standford Bridge (prev. reported)
- Pouk Lane sign still damaged / missing (prev. reported)

Clerk asked to write a letter to Royal Mail re Tidbatch Lane being the responsibility of Hfds Council for surface repairs. (Cllr Richards)

Ward Cllr Stoddart confirmed that Upper Sapey cross roads vas is due to be installed mid June.

**11.23 Ward Councillors Report:** Any written report circulated will be uploaded to the Parish Council website.

**12.23 Correspondence Received:** None.

**13.23 Councillor Reports on Parish Matters and Requests for Future Agenda Items:**

**14.23 Date of next meeting:** Tues 25<sup>th</sup> July 2023 at Saltmarshe & District Village at 7.30pm

**There being no further business the meeting closed at 8.10pm.**

Michelle Alexander, Clerk